Meeting Minutes for

February 4, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM 2275 W. Hubbard Rd. Kuna Idaho 4-6 House (Bldg. 3)

1. CALL MEETING TO ORDER
   1. Time \_\_6:30 pm\_\_
2. ROLL CALL (Peterson)
   1. Director Fleming \_\_Y\_\_
   2. Director Peterson \_\_Y\_\_
   3. Director Martin \_\_Y\_\_
   4. Director Jensen \_\_Y\_\_
   5. vacant

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Peterson)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20200107, 20200123)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. Student Showcase
   3. Public members wishing to speak on agenda item
4. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.
5. OFFICER REPORTS/INFORMATION
   1. Chairman Report
      1. Roles & Processes

***Chairman Report:***

***I wanted to take just a brief minute to clarify some possible misunderstandings regarding the organizational structure, roles, and processes in place. I feel as a new school, and a new team, there were many things being setup and put in place. There was, and still is sometimes, a flurry of activity, and everyone chips in to get things done. While I agree many hands can certainly lesson the load, it can also muddy the waters in understanding who is responsible for what.***

***Briefly explained:***

***The executive director, Dr. Hettinger, operates the school. She is responsible for managing and supervising the staff and works to ensure student success. She manages discipline, reports student achievement, and decides how to implement school policies.***

***As a board, we maintain the vision of the school by deciding what programs, policies, systems, facilities, and budget are put in place. We gather input on that vision, monitor progress, and set goals.***

***The board will always welcome input – both good and bad – from students, staff, families, and the community. There are however, policies and procedures for how we receive that input and also the actions we can take. The board acts as a whole and transparency to the full board is critical. The board is bound in its actions by those same policies, as well as by State code and administrative rules. It is because of these rules that some items must be discussed publicly while other topics remain confidential and simply cannot be shared.***

***We understand that adherence to these policies and rules can sometimes make our responses seem empty, incomplete, or even dismissive. I would like to note they are none of these things – speaking for the full team, I know how much effort is placed in every comment, concern, and suggestion we receive****.*

* 1. Vice-Chairman Report
  2. Treasurer Report
  3. Secretary Report
     1. **Action Item:** Clerk Resignation
     2. **Action Item:** Clerk Opening
  4. Communications Report

1. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (December 2019)
   2. (Board) Policy Committee
      1. **Action Item:** Policy Committee Lead change
      2. Set focus
   3. (Admin) Advisory Committee
2. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. Recent and Upcoming Events
      1. Expo Night
      2. School Choice Fair
      3. STEM Night
   2. Staffing
      1. Level Pay (classified year-round)
   3. SDE/PCSC Reports
      1. 2020-2021 3/18 Expansion
   4. Facility/System Updates
   5. Academic Programs
      1. **Action Item:** 1st read Res 2020-02: Policy 3010P
      2. Student/Employee Handbook
      3. Review of/discuss Policy 2610
   6. CIP Review
      1. Design Elements
      2. Community Involvement
      3. Literacy Intervention
      4. College and Career Advising & Mentoring
3. DISCUSSION/INFORMATION/ACTION
   1. Board Vacancy update
   2. Surplus wobble seat sale
   3. VERN summer camp/ other community classes
   4. Specific Board focus/goals
   5. **Action Item:** 1st read Res 2020-01: Org Renaming 1000-3360
4. ACTION ITEM LIST
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

***Motion to adopt the agenda and prior meeting minutes (20200107,20200123) M/S Martin/Jensen -passed***

* 1. **Action Item:** EnterExecutive session, parental meeting

***Motion to enter Executive session Under Idaho State Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student M/S Jensen/Martin***

***Entered session: 6:33 pm***

***Roll Call Executive session:***

***Director Martin: Y***

***Director Peterson: Y***

***Director Fleming: Y***

***Director Jensen: Y***

***Motion to end Executive session M/S Peterson/ Martin -passed***

***Ended session: 7:45pm***

* 1. **Action Item:** Clerk Resignation

***Motion to accept the Board Clerk’s resignation M/S Jensen/Peterson - passed***

* 1. **Action Item:** Clerk Opening

***Motion to open Clerk position and accept the application of Mrs. Martinsen M/S Jensen/Martin - passed***

* 1. **Action Item:** Financial Reports Approval (December 2019)

***Motion to approve Financial Reports December 2019 M/S Martin/Jensen - passed***

* 1. **Action Item:** Policy Committee Lead change

***Motion to change Policy Committee Lead to Director Fleming M/S Jensen/Peterson - passed***

* 1. **Action Item:** 1st read Res 2020-02: Policy 3010P

***Motion to approve 1st read of Res 2020-02: Policy 3010P M/S Martin/Jensen -passed***

* 1. **Action Item:** 1st read Res 2020-01: Org Renaming 1000-3360

***Motion to approve 1st read of Res 2020-01: Org Renaming 1000-3360 M/S Peterson/Martin -passed***

1. ADJOURN

***Motion to adjourn meeting M/S Martin/Jensen -passed***

* 1. Time \_\_9:00pm\_\_

**\* ADDITIONAL DETAILS** 