Minutes for

March 20, 2018

Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
	1. Time 6:30PM
2. ROLL CALL
	1. Director Fleming
	2. Director Ronge
	3. Director Woolley
	4. Director Peterson
	5. Director Jensen

**Quorum Met**

1. MEETING ASSIGNMENT
	1. CHECKER: Director Peterson, TIMEKEEPER: Director Jensen, MISSION: Director Ronge
2. CONSENT AGENDA
	1. Adoption of the Agenda
	2. Approval of Prior Meeting Minutes

 **M/S (Fleming/Woolley)-**To approve the consent agenda as written. *The motion passed unanimously.*

1. OFFICER REPORTS
2. OPEN BUSINESS (\* new)
	1. Governance
		1. \* Expectations (Fleming)
			1. Communication
			2. Task updates
			3. Meeting prep/participation
	2. \* April PCSC Meeting Items
		1. Employee Handbook (changing to reflect the policies and references to them) will be shared via Google Drive linked on the webpage.

Curriculum Plan (Developed)

Assessment Plan (Developed)

Student Handbook (working on it after Summit conference in SLC)

 Payroll & Timecards (Red Apple has forms)

Substitute Process, Health & Retirement Benefits secured, New Hire Process & Orientation (nothing to report)

Stakeholder Reporting Calendar (Means when to expect report cards, etc. Live calendar on website to be used)

 Admin Team Reporting,

Community Meeting and Events Calendar (Calendar on webpage) Can we color-code online calendar to add various activities?

 Professional Development Plan (has a plan)

 Teacher Coaching Plan, Teacher Evaluation Plan, SPED Director selected, 504 Coordinator selected, NSLP,

Positive Behavior Plan, and Extra-Curricular and after-school (afternoon Kindergarten extended care too) Plan

 April 16th, 3 PM

* 1. Stakeholders
		1. Marketing - 7 days and counting!
		2. \* May STEM Fair (Neddo)

 We have the grant until the end of August. How big do we want it to be? A CSI activity will be provided to children at Kuna Days.

* + 1. Food Discussion

 Informal bids: Order of importance: Price, fits NSLP criteria, fresh/variety

 Title 2A has average of FRL students for Kuna

* 1. Reporting
		1. \* Principal’s Report draft (Fleming)
	2. Policy
		1. Policy Reviews (All)
			1. See separate list below agenda

 **M/S (Fleming/Ronge):** To adopt policies 1000-1320, excluding 1110. *The motion passed unanimously.*

**M/S (Fleming/Woolley):** To adopt policies 6000-6330. *The motion passed unanimously.*

**M/S (Fleming/Ronge):** To adopt policies 7000-7230. *The motion passed unanimously.*

**M/S (Fleming/Woolley):** To adopt policies 7240 and 7240B. *The motion passed unanimously.*

 **M/S (Fleming/Peterson):** To adopt policies 7400 and 7400P. *The motion passed unanimously.*

 **M/S (Fleming/Ronge):** To adopt policies 7405 and 7407. *The motion passed unanimously*

* 1. Registrar
		1. Enrollment: status towards goal – without numbers (Peterson)

 Next week when the lottery closes, we still want people to apply, so we will shift and put up a new form, post lottery application

 Need to determine how to place staff children. Director Fleming will verify with the state how to place staff children.

* 1. Human Resources
		1. \* Hiring (Neddo)

 4 positions have been offered and filled.

* 1. Technology
		1. Administrative Team Telephone (Fleming)

 Phones are on the way for Mr. Neddo and Mr. Mann

* + 1. E-Rate Bids (Peterson)

 Bids were e-mailed to the Board. Cable One offered a bid for category 1. It was determined we would start with a 400MG connection with the option to go up to 1GB. $1200K for 400 MG $2560K for 1GB. Mr. Neddo will find out how much Columbia HS uses. Director Fleming will ask Red Apple which payment option is best.

 Compunet offered a 3 year license for $6K. Need to make adjustments for larger portables. Need to work out what is E- rate eligible. Compunet offers $1114 per portable (small portable).

 **M/S (Peterson/Fleming):** To accept the bids from Compu Net and Cable One for E-rate. *The motion passed unanimously.*

* 1. Facilities
		1. \* Updated site plan
1. ANNOUNCEMENTS/PUBLIC DISCUSSION
	1. Public members wishing to speak
2. EXECUTIVE SESSION
	1. In accordance with [Idaho Code, Section § 74-206(1)(a) & (f)] the Board may elect to hold an executive session to discuss (a) personnel matters and (f) legal matters.

 **M/S (Fleming/Peterson):** To enter executive session to discuss facilities. *The motion passed unanimously.*

1. ADJOURN **8:02 PM**