Agenda for

April 10, 2018

Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
   1. Time \_\_\_\_\_\_\_\_\_\_\_
2. ROLL CALL (Woolley)
   1. Director Fleming \_\_\_\_
   2. Director Ronge \_\_\_\_
   3. Director Woolley \_\_\_\_
   4. Director Peterson \_\_\_\_
   5. Director Jensen \_\_\_\_

Quorum \_\_\_\_

1. MEETING ASSIGNMENT
   1. CHECKER: Director Jensen, TIMEKEEPER: Director Peterson, MISSION: Mr. Mann
2. CONSENT AGENDA
   1. Adoption of the Agenda
   2. Approval of Prior Meeting Minutes
3. OFFICER REPORTS
   1. Board Transition (Fleming)
   2. Financial Reports (Red Apple/Mann)
4. OPEN BUSINESS (\* new)
   1. Stakeholders
      1. PiSA Parent’s Project (Peterson)
      2. Groundbreaking (Fleming)
      3. \*Orientation/MLTS Date/Time (Neddo)
   2. Reporting
      1. April PCSC Meeting (April 16th)
   3. Finance
      1. Food Bids, NSLP (Mann)
      2. Transportation (Mann)
      3. \*State Unemployment Insurance (Fleming)
      4. Red Apple Portal Demo (Roger Simpson)
   4. Governance
      1. \*Bylaw Correction – Meetings are 1st Tuesday (not Monday)
      2. \*Annual Meeting Date – 6/19/18
   5. Policy
      1. Policy Reviews (All) – see attached
      2. \*Employee Handbook DRAFT PiSA\_Emp\_Handbook\_V2-4 (Neddo)
   6. Registrar
      1. \*Post-Lottery Update (Fleming)
      2. \*Motion Regarding Student Record Requests (Fleming)
      3. \* Online Registration – Google (Fleming)
   7. Human Resources
      1. Hiring (Neddo)
      2. PERSI (Woolley)
      3. Health Benefits (Woolley)
   8. Facilities
      1. Portable Layout (Fleming)
   9. Technology
      1. \*Website (Peterson)
   10. \*Document Review
       1. Review all DRAFT documents for any needed discussion and/or approvals
          1. DRAFT 2018-2019 PiSA Staffing Plan
          2. DRAFT 2018-2019 Salary Schedule
          3. DRAFT New Employee Checklist
          4. DRAFT PiSA\_Sick Days Transfer Form
5. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. Public members wishing to speak
6. EXECUTIVE SESSION
   1. In accordance with [Idaho Code, Section § 74-206(1)(a) & (f)] the Board may elect to hold an executive session to discuss (a) personnel matters and (f) legal matters.
7. ADJOURN

Policy Review:

| **Ready for Review** | **Policy Number** | **Policy Title** | **1st Review Date** | **2nd Review Date** | **Adopted** |
| --- | --- | --- | --- | --- | --- |
| ? | 1110 | Appointment of Directors (MISSING) |  |  |  |
|  | 1650 | New Board Members |  |  |  |
| X2 | 2100 | Curriculum Development and Assessment | 3/27/18 |  |  |
| X1 | 2110 | Lesson Plan |  |  |  |
| X1 | 2120 | Program Evaluation and Diagnostic Tests |  |  |  |
| X1 | 2125 | K-3 Reading Intervention |  |  |  |
| X1 | 2130 | Research Studies |  |  |  |
| X1 | 2140 | Student and Family Privacy Rights |  |  |  |
| X1 | 2140F | Student and Family Privacy Rights—Consent Form |  |  |  |
| X1 | 2150 | Copyright |  |  |  |
| X1 | 2150P | Copyright Compliance |  |  |  |
| X1 | 2210 | School Closure |  |  |  |
| X1 | 2210P | School Closure Procedure |  |  |  |
| X1 | 2240 | Class Size |  |  |  |
| X1 | 2300 | Guidance and Counseling |  |  |  |
| X1 | 2305 | Nutrition Services |  |  |  |
| X1 | 2310 | Nutrition Education |  |  |  |
| X1 | 2315 | Physical Activity Opportunities and Physical Education (Needs discussion) |  |  |  |
| X1 | 2320 | Health Enhancement Education |  |  |  |
| X1 | 2325 | Driver Training Education |  |  |  |
| X1 | 2330 | Community and Adult Education |  |  |  |
| X1 | 2335 | Digital Citizenship and Safety Education |  |  |  |
| X1 | 2340 | Controversial Issues and Academic Freedom |  |  |  |
| X1 | 2340F | Parental Opt-Out Form for Sex Education |  |  |  |
| X1 | 2345 | Speakers in the Classroom and at School Functions |  |  |  |
| X1 | 2345P | Controversial Speakers Procedure |  |  |  |
| X1 | 2350 | Student Religious Activity at School |  |  |  |
| X1 | 2355 | Release Time |  |  |  |
| X1 | 2360 | Interscholastic Activities |  |  |  |
| X1 | 2365 | Participation of Private School Students in Federally Funded School Programs |  |  |  |
| X1 | 2370 | Homebound, Hospital, and Home Instruction |  |  |  |
| X1 | 2375 | Service Animals in School |  |  |  |
| X1 | 2380 | Head Start Program Coordination |  |  |  |
| X1 | 2385 | English Learners Program |  |  |  |
| X1 | 2390 | Education of Migratory Children |  |  |  |
| X1 | 2395 | Idaho Digital Learning Academy Classes |  |  |  |
| X1 | 2410 | Section 504 of the Rehabilitation Act of 1973 |  |  |  |
| X1 | 2410P | Section 504 of the Rehabilitation Act of 1973 P |  |  |  |
| X1 | 2420 | Parent and Family Engagement |  |  |  |
| X1 | 2420P | Parent and Family Engagement Procedure |  |  |  |
| X1 | 2425 | Parental Rights |  |  |  |
|  | 2430 | Gifted and Talented Program |  |  |  |
| X1 | 2435 | Advanced Opportunities |  |  |  |
| X1 | 2435F | Advanced Opportunities Participation Form |  |  |  |
| X1 | 2440 | Online Courses and Alternative Credit Options |  |  |  |
| X1 | 2450 | Contracted Student Services |  |  |  |
| X1 | 2500 | Library Materials |  |  |  |
| X1 | 2510 | Selection of Library Materials |  |  |  |
| X1 | 2510P | Selection of Library Materials Procedure |  |  |  |
| X1 | 2520 | Curricular Materials |  |  |  |
| X1 | 2530 | Learning Materials Review |  |  |  |
| X1 | 2540 | Selection, Adoption, and Removal of Curricular Materials |  |  |  |
|  | 2545 | Technology Advisory Council |  |  |  |
| X1 | 2550 | Field Trips, Excursions, and Outdoor Education |  |  |  |
| X1 | 2560 | Contests for Students |  |  |  |
| X1 | 2570 | Use of Commercially Produced Video Recordings |  |  |  |
| X1 | 2570F | Parental Movie Opt-Out/Consent Form |  |  |  |
| X1 | 2600 | Promotion/Retention (K-8) |  |  |  |
| X1 | 2605 | Advancement Requirements (6-9) |  |  |  |
| X1 | 2610 | Advancement Requirements (9-12) |  |  |  |
| X2 | 2620 | Grading and Progress Reports | 3/27/18 |  |  |
| X1 | 2625 | Parent-Teacher Conferences |  |  |  |
| X1 | 2630 | Homework |  |  |  |
| X2 | 2700 | High School Graduation Requirements | 3/27/18 |  |  |
| X1 | 2700P | High School Graduation Requirements Procedure |  |  |  |
| X2 | 2705 | Military Compact Waiver | 3/27/18 |  |  |
| X1 | 2720 | Participation in Commencement Exercises |  |  |  |
| X2 | 2800 | Objectives | 3/27/18 |  |  |
| X2 | 3010P | Open Enrollment Procedures | 3/27/18 |  |  |
|  | 3015 | Admission Preferences |  |  |  |
| X2 | 3020 | Enrollment and Attendance Records | 3/27/18 |  |  |
| X2 | 3020P | Enrollment and Attendance Records Procedure | 3/27/18 |  |  |
|  | 3030 | Part-Time Attendance / Dual Enrollment |  |  |  |
| X2 | 3040 | Compulsory Attendance | 3/27/18 |  |  |
|  | 3050A1 | Attendance Policy (Alternative 1) |  |  |  |
|  | 3050A2 | Attendance Policy (Alternative 2) |  |  |  |
|  | 3050A3 | Attendance Policy (Alternative 3) |  |  |  |
|  | 3050A4 | Attendance Policy (Alternative 4) |  |  |  |
| X2 | 3060 | Education of Homeless Children | 3/27/18 |  |  |
| X2 | 3070 | Students of Legal Age | 3/27/18 |  |  |
|  | 3080 | Nonresident Student Attendance Policy |  |  |  |
|  | 3090A1 | Foreign Exchange Students (Alternative 1) |  |  |  |
|  | 3090A2 | Foreign Exchange Students (Alternative 2) |  |  |  |
|  | 3090P | Foreign Exchange Students |  |  |  |
| X2 | 3100 | Programs for At-Risk/Disadvantaged Students | 3/27/18 |  |  |
|  | 3200 | Student Rights and Responsibilities |  |  |  |
|  | 3220 | Student Use of Buildings: Equal Access |  |  |  |
|  | 3225 | Student Clubs: Equal Access |  |  |  |
|  | 3225F | Student Club Risk Management Plan |  |  |  |
|  | 3230 | Student Government |  |  |  |
|  | 3240 | Student Publications |  |  |  |
|  | 3250 | Distribution and Posting of Materials |  |  |  |
|  | 3255 | Student Dress |  |  |  |
|  | 3260 | Bring Your Own Technology Program |  |  |  |
|  | 3260F | Bring Your Own Technology Program Permission Form |  |  |  |
|  | 3265A1 | Student Owned Electronic Communications Devices (Complete Ban) |  |  |  |
|  | 3265A2 | Student Owned Electronic Communications Devices (Devices Allowed) |  |  |  |
|  | 3270 | Charter School-Provided Access to Electronic Information, Services, and Network |  |  |  |
|  | 3270P | Acceptable Use of Electronic Networks |  |  |  |
|  | 3270F | Internet Access Conduct Agreement |  |  |  |
|  | 3275A1 | Charter School Provided Mobile Computing Devices (Allowed to Take Home) |  |  |  |
|  | 3275A2 | Charter School Provided Mobile Computing Devices (Not Allowed) |  |  |  |
|  | 3275FA1 | Mobile Computing Device Agreement (Allowed to Take Home) |  |  |  |
|  | 3275FA2 | Mobile Computing Device Agreement (Not Allowed to Take Home) |  |  |  |
|  | 3280 | Equal Education, Nondiscrimination, and Sex Equity |  |  |  |
|  | 3281 | Gender Identity and Sexual Orientation |  |  |  |
|  | 3285 | Relationship Abuse and Sexual Assault Prevention and Response |  |  |  |
|  | 3290 | Sexual Harassment/Intimidation of Students |  |  |  |
|  | 3290F | Harassment Reporting Form for Students |  |  |  |
|  | 3295 | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying |  |  |  |
|  | 3295P | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying |  |  |  |
|  | 3295F | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, and Menacing |  |  |  |
|  | 3296 | Bullying Awareness Week |  |  |  |
|  | 3300 | Drug Free School Zone |  |  |  |
|  | 3305 | Prohibition of Tobacco Possession and Use |  |  |  |
|  | 3310 | Gangs and Gang Activity |  |  |  |
|  | 3320 | Substance and Alcohol Abuse |  |  |  |
|  | 3330 | Student Discipline |  |  |  |
|  | 3335 | Academic Honesty |  |  |  |
|  | 3340 | Corrective Actions and Punishment |  |  |  |
|  | 3340P | Corrective Actions and Punishment Procedure |  |  |  |
|  | 3345 | Use of Restraint, Seclusion, and Aversive Techniques for Students |  |  |  |
|  | 3350 | Detention |  |  |  |
|  | 3360 | Discipline of Students with Disabilities |  |  |  |
|  | 3365 | Student Sex Offenders |  |  |  |
|  | 3370 | Searches and Seizures |  |  |  |
|  | 3370P | Searches and Seizures Procedure |  |  |  |
|  | 3380 | Extracurricular and Co-Curricular Participation Policy |  |  |  |
|  | 3390 | Extra- and Co-Curricular Chemical Use Policy |  |  |  |
|  | 3400 | Extracurricular Activities Drug-Testing Program |  |  |  |
|  | 3400F | Extracurricular Consent Form |  |  |  |
|  | 3410 | School Sponsored Student Activities |  |  |  |
|  | 3420 | Student Fund Raising Activities |  |  |  |
|  | 3430 | Distribution of Fund Drive Literature Through Students |  |  |  |
|  | 3440 | Student Fees, Fines, and Charges/Return of Property |  |  |  |
|  | 3450 | Student Vehicle Parking |  |  |  |
|  | 3450F | Student Vehicle Parking Application |  |  |  |
|  | 3460 | Charter School-Related Foreign Travel by Students |  |  |  |
|  | 3500 | Student Health/Physical Screenings/Examinations |  |  |  |
|  | 3505 | Concussion Protocol |  |  |  |
|  | 3505F1 | Acknowledgment of Receipt of Concussion Guidelines |  |  |  |
|  | 3505F2 | Authorization to Return to Play or Participate in Student Sports |  |  |  |
|  | 3510 | Administering Medicines to Students |  |  |  |
|  | 3510F1 | Authorization for Self-Administered Medication |  |  |  |
|  | 3510F2 | Indemnification/Hold Harmless Agreement for Self-Administration of Medication |  |  |  |
|  | 3515 | Food Allergy Management |  |  |  |
|  | 3515P | Food Allergy Management Procedure |  |  |  |
|  | 3515B | Food Allergy Management Background |  |  |  |
|  | 3515F | Emergency Care Plan |  |  |  |
|  | 3520 | Contagious or Infectious Diseases |  |  |  |
|  | 3525 | Immunization Requirements |  |  |  |
|  | 3530 | Suicide |  |  |  |
|  | 3540 | Emergency Treatment |  |  |  |
|  | 3545 | Student Interviews, Interrogations, or Arrests |  |  |  |
|  | 3545F1 | Form for Signature of Arresting Officer |  |  |  |
|  | 3545F2 | Form for Signature of Interviewing Officer |  |  |  |
|  | 3550 | Removal of Student During School Hours |  |  |  |
|  | 3550P | Removal of Student During School Hours Procedure |  |  |  |
|  | 3560 | Video Surveillance |  |  |  |
|  | 3565 | Termination of Driving Privileges |  |  |  |
|  | 3570 | Student Records |  |  |  |
|  | 3570P | Student Records Procedure |  |  |  |
|  | 3570F | Student Records Form |  |  |  |
|  | 3575 | Student Data Privacy and Security |  |  |  |
|  | 3580A1 | Relations with Non-custodial Parents (Alternative 1) |  |  |  |
|  | 3580A2 | Relations with Non-custodial Parents (Alternative 2) |  |  |  |
|  | 3610 | Records of Missing Children |  |  |  |
|  | 3620 | Transfer of Student Records |  |  |  |
|  | 4000 | Goals |  |  |  |
|  | 4100 | Public Relations |  |  |  |
|  | 4105 | Public Participation in Board Meeting |  |  |  |
|  | 4105F | Request to Address the Board |  |  |  |
|  | 4110 | Public Complaints |  |  |  |
|  | 4120 | Uniform Grievance Procedure |  |  |  |
|  | 4120F | Uniform Grievance Procedure |  |  |  |
|  | 4130 | Public Access to Charter School Website |  |  |  |
|  | 4130F | Charter School Record Request Form |  |  |  |
|  | 4135 | Website Accessibility and Nondiscrimination |  |  |  |
|  | 4140 | Visitors to the Schools |  |  |  |
|  | 4150 | Accommodating Individuals with Disabilities |  |  |  |
|  | 4160 | Parents Right-to-Know Notices |  |  |  |
|  | 4170 | School Operated Social Media |  |  |  |
|  | 4200 | School-Support Organizations |  |  |  |
|  | 4210 | Community Use of Charter School Facilities |  |  |  |
|  | 4210P | Community Use of School Facilities |  |  |  |
|  | 4210F | Fee Schedule for Community Use of School Facilities |  |  |  |
|  | 4220 | Facilities Use Agreement |  |  |  |
|  | 4225 | Equipment Usage |  |  |  |
|  | 4230 | Use of School Property for Posting Notices |  |  |  |
|  | 4240 | Distribution of Fund Drive Literature Through Students |  |  |  |
|  | 4250 | Educational Research |  |  |  |
|  | 4260 | Records Available to Public |  |  |  |
|  | 4260F | Record Request Form |  |  |  |
|  | 4300 | Conduct on School Property |  |  |  |
|  | 4310 | Contact with Students |  |  |  |
|  | 4320 | Disruption of School Operations |  |  |  |
|  | 4330 | Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events |  |  |  |
|  | 4400 | Relations with the Law Enforcement and Child Protective Agencies |  |  |  |
|  | 4410 | Investigations and Arrests by Police |  |  |  |
|  | 4420 | Sex Offenders |  |  |  |
|  | 4420F1 | Letter to Parents |  |  |  |
|  | 4420F2 | Letter to Employers & Contractors |  |  |  |
|  | 4500 | Public Gifts/Donations to the Schools |  |  |  |
|  | 4500P1 | Public Gifts/Donations to the Schools Procedure |  |  |  |
|  | 4500P2 | Public Gifts to the Schools |  |  |  |
|  | 4520 | Soliciting and Accepting Grants or Donations |  |  |  |
|  | 4600 | Volunteer Assistance |  |  |  |
| X2 | 4600P | Volunteer Assistance Procedures | 3/27/18 |  |  |
|  | 4600F2 | Volunteer Confidentiality |  |  |  |
|  | 5105 | Certificated Personnel Reemployment |  |  |  |
| X2 | 5290A2 | Political Activity - Staff Participation (Alternative 2) | 3/27/18 |  |  |
| X2 | 5340 | Evaluation of Certificated Personnel | 3/27/18 |  |  |
|  | 5340F | Parent and Guardian Input Form |  |  |  |
|  | 5400 | Leaves of Absence |  |  |  |
|  | 5410 | Family and Medical Leave |  |  |  |
|  | 5410P | Family and Medical Leave Procedure |  |  |  |
|  | 5450 | Vacation Leave |  |  |  |
|  | 5480 | Leadership Premiums |  |  |  |
| X2 | 5710 | Teachers’ Aides and Para-educators | 3/27/18 |  |  |
|  | 5825 | Evaluation of School Bus Drivers |  |  |  |
|  | 7235 | Fiscal Accountability and IDEA Part B Funds (needs input from Admin Team) | Review |  |  |
|  | 7250 | Fund Accounting System |  |  |  |
| X2 | 7260 | Student Activity Funds (still awaiting Board member input) | 3/20/18 |  |  |
|  | 8000 | Goals |  |  |  |
|  | 8100 | Transportation |  |  |  |
|  | 8105 | Extracurricular Transportation |  |  |  |
|  | 8105P | Extracurricular Transportation Discipline |  |  |  |
|  | 8105F | Extracurricular Transportation Liability Waiver |  |  |  |
|  | 8110 | Safety Busing |  |  |  |
|  | 8115 | Hours of Service of Drivers |  |  |  |
|  | 8120 | Bus Routes, Stops, and Non-Transportation Zones |  |  |  |
|  | 8130 | Transportation of Students with Disabilities |  |  |  |
|  | 8140 | Student Conduct on Buses |  |  |  |
|  | 8150 | Unauthorized School Bus Entry |  |  |  |
|  | 8160 | Contracting for Transportation Services |  |  |  |
|  | 8170 | Charter School-Owned Vehicles |  |  |  |
|  | 8170P | Charter School-Owned Vehicles Procedure |  |  |  |
|  | 8180 | Driver Training and Responsibility |  |  |  |
|  | 8185 | Use of Wireless Communication Devices by Bus Drivers |  |  |  |
|  | 8190 | Emergencies Involving Transportation Vehicles |  |  |  |
|  | 8195 | Charter School Vehicle Idling |  |  |  |
|  | 8200 | Local School Wellness |  |  |  |
|  | 8210 | Charter School Nutrition Committee |  |  |  |
|  | 8220 | Food Services |  |  |  |
|  | 8230 | Nutrition Standards |  |  |  |
|  | 8235 | Water Consumption/Water Bottle Policy |  |  |  |
|  | 8240 | School Meals |  |  |  |
|  | 8245 | Unpaid School Meal Charges |  |  |  |
|  | 8250 | Guidelines for Food and Beverages Sales |  |  |  |
|  | 8270 | Teacher-to-Student Incentive |  |  |  |
|  | 8300 | Emergencies and Disaster Preparedness |  |  |  |
|  | 8300P1 | Disaster Preparedness |  |  |  |
|  | 8300P2 | Explosion or Fallen Aircraft Procedure |  |  |  |
|  | 8300P3 | Hazardous Material Spill |  |  |  |
|  | 8300P4 | Bomb Threat |  |  |  |
|  | 8300PF4 | Bomb Threat Report Form |  |  |  |
|  | 8300P5 | Violent or Criminal Behavior |  |  |  |
|  | 8300P6 | Earthquake |  |  |  |
|  | 8300P7 | Severe Weather Emergency: Tornado or Lightning |  |  |  |
|  | 8300P8 | Natural Gas Leak |  |  |  |
|  | 8300P9 | Broken Water Main |  |  |  |
|  | 8310 | Automated External Defibrillator |  |  |  |
|  | 8310P | Automated External Defibrillator Procedure |  |  |  |
|  | 8310F1 | Automated External Defibrillators: Certified Users |  |  |  |
|  | 8310F2 | Automated External Defibrillators: Inspection and Inventory |  |  |  |
|  | 8310F3 | Automated External Defibrillators: Incident Report |  |  |  |
|  | 8320 | Fire Drills and Evacuation Plans |  |  |  |
|  | 8320P | Emergency Drills Rules and Procedures |  |  |  |
|  | 8500 | Risk Management |  |  |  |
|  | 8510 | Charter School Safety |  |  |  |
|  | 8520 | Inspection of Charter School Facilities |  |  |  |
|  | 8530 | Property Damage |  |  |  |
|  | 8600 | Records Management |  |  |  |
|  | 8605 | Retention of Charter School Records |  |  |  |
|  | 8610 | Health Insurance Portability and Accountability Act |  |  |  |
|  | 8700 | Computer Software |  |  |  |
|  | 8710 | Board of Directors Use of Electronic Mail |  |  |  |
|  | 9000 | Goals |  |  |  |
|  | 9100 | Acquisition, Use, and Disposal of School Property |  |  |  |
|  | 9200 | Contractor License, Surety Bonds, and Insurance |  |  |  |
|  | 9300 | Operation and Maintenance of Charter School Facilities |  |  |  |
|  | 9400 | Safety Program |  |  |  |
|  | 9500 | Security |  |  |  |
|  | 9600 | Facilities Operations |  |  |  |
|  | 9610 | Waste Management and Recycling |  |  |  |
|  | 9700 | Charter School Asbestos Program |  |  |  |