Agenda for

June 5, 2018

Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
   1. Time \_\_\_\_\_\_\_\_\_\_\_
2. ROLL CALL (Woolley)
   1. Director Fleming \_\_\_\_
   2. Director Ronge \_\_\_\_
   3. Director Woolley \_\_\_\_
   4. Director Peterson \_\_\_\_
   5. Director Jensen \_\_\_\_

Quorum Y/N

1. MEETING ASSIGNMENT
   1. CHECKER: Director Peterson, TIMEKEEPER: Director Woolley, MISSION: Director Ronge
2. CONSENT AGENDA
   1. Adoption of the Agenda
   2. Approval of Prior Meeting Minutes
3. BUDGET HEARING
   1. Notice of Budget Hearing: Board of Trustees of the Project Impact STEM Academy Charter School #513 NOTICE IS HEREBY GIVEN, that a Regular board of trustees meeting of the Project Impact STEM Academy Charter School #513, Ada County, Idaho will be held on the 5th day of June 2018, at 6:30pm, at 462 W. Main Street, Kuna, ID 83634, at which meeting there shall be a public hearing on the proposed maintenance and operation budget for the 2018-2019 school year. This regular meeting and budget hearing is called pursuant to Idaho Code 33-801, as amended.
4. OFFICER REPORTS
   1. Finance/Meeting Schedule (Red Apple)
   2. Administrator’s Report (Neddo/Mann)
5. OPEN BUSINESS (\* new)
   1. Finance
      1. Fiscal Policies & Procedures (Fleming)
      2. \*Worker’s Comp Quote (Mann)
      3. \*IASBO Conference (Mann)
      4. Quote Reviews (Peterson)
   2. Governance
      1. FERPA Training (Peterson)
      2. ISBA Training (Fleming)
      3. Director Duty Review (Fleming)
      4. \*Leader Evaluations (Fleming)
   3. Policy
      1. Policy Reviews (Jensen)
      2. 2nd Review/Adoption: 2140, 3575, 3570 (series), 4130, 4170, 4260 (series)
      3. Student Handbook (Neddo)
   4. Facilities
      1. City Council Meeting (Fleming)
6. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. Public members wishing to speak
7. ADJOURN

Proposed 2018-2019 Budget

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | ***Project Impact STEM Academy*** | | |  |  |
|  |  |  |
|  |  |  |
|  |  |  |  |  | **FY19 Original Budget** |
| *Revenue* | | |  |  |  |
|  | 1000 | Local |  |  |  |
|  |  | 1610 | Food Service |  | $ 50,000 |
|  |  | 1710 | Student Activities |  | $ - |
|  |  | 1920 | Donations |  | $ - |
|  |  | 1930 | Transportation Fees |  | $ - |
|  |  | 1990 | Miscellaneous |  | $ - |
|  |  |  | *Total 1000:* |  | *$ 50,000* |
|  | 3000 | State |  |  |  |
|  |  | 3110 | Salary Apportionment |  | $ 914,548 |
|  |  | 3110 | Entitlement Funding |  | $ 407,740 |
|  |  | 3120 | Transportation Support |  | $ 104,325 |
|  |  | 3180 | Benefit Apportionment |  | $ 149,463 |
|  |  | 3190 | Other State Support/Special Distributions |  | $ 246,633 |
|  |  | 3900 | Food Service Revenue |  | $ 48,450 |
|  |  |  | *Total 3000:* |  | *$ 1,871,159* |
|  | 4000 | Federal |  |  |  |
|  |  | 4510 | Title I |  | $ 66,987 |
|  |  | 4520 | Title II |  | $ 11,539 |
|  |  | 4530 | Title IV |  | $ 10,000 |
|  |  | 4550 | Child Nutrition Reimbursement |  | $ - |
|  |  | 4560 | IDEA Part B & Preschool |  | $ 36,865 |
|  |  | 4590 | Other Restricted - E-Rate |  | $ 39,027 |
|  |  | 4820 | Impact Aide |  | $ - |
|  |  |  | *Total 4000:* |  | *$ 164,418* |
|  | 5000 | Other Sources | |  |  |
|  |  | 5100 | Debt Proceeds - PISA Holdings LLC |  | $ 90,000 |
|  |  |  | *Total 5000:* |  | $ 90,000 |
|  |  |  | *Total Revenue:* |  | *$ 2,175,577* |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
| *Expenses* | | |  |  |  |
|  | 100 | Salaries |  |  |  |
|  |  | 121 | Executive Director |  | $ 75,000 |
|  |  | 121 | Office Manager/Admin Assistant |  | $ - |
|  |  | 121 | Front Office Staff |  | $ 85,000 |
|  |  | 141 | School Counselor |  | $ - |
|  |  | 131 | Teachers (Certified) |  | $ 549,891 |
|  |  | 133 | Special Education Director |  | $ - |
|  |  | 121 | Administrator (Certified) |  | $ - |
|  |  | 161 | Paraprofessionals (General) |  | $ 78,000 |
|  |  | 162 | Paraprofessionals (Special Ed) |  | $ - |
|  |  | 190 | Food Service |  | $ - |
|  |  |  | *Total 100:* |  | *$ 787,891* |
|  | 200 | Benefits | |  |  |
|  |  | 210 | Retirement |  | $ 89,189 |
|  |  | 220 | FICA |  | $ 60,274 |
|  |  | 230 | Life Insurance |  | $ - |
|  |  | 240 | Health Benefits |  | $ 96,941 |
|  |  | 250 | Unemployment Insurance |  | $ 8,000 |
|  |  | 270 | Worker's Compensation |  | $ 4,552 |
|  |  | 290 | Other Benefits (PTO) |  | $ 9,455 |
|  |  |  | *Total 200:* |  | *$ 268,411* |
|  | 300 | Purchased Professional Services | |  |  |
|  |  | 324 | Custodial Services |  | $ 9,000 |
|  |  | 311 | Educational Consultant/Start Up Services |  | $ - |
|  |  | 315 | Special Education Services |  | $ 30,000 |
|  |  | 312 | Professional Development |  | $ 34,455 |
|  |  | 313 | Legal |  | $ 5,000 |
|  |  | 314 | Business Services |  | $ 44,000 |
|  |  | 352 | Audit Services |  | $ - |
|  |  | 315 | Technology Services |  | $ - |
|  |  | 390 | Background Checks |  | $ 1,000 |
|  | 300 | Purchased Property Services | |  |  |
|  |  | 330 | Utilities |  | $ 32,000 |
|  |  | 320 | Repairs & Maintenance |  | $ - |
|  |  | 320 | Landscaping & Snow Removal |  | $ 5,000 |
|  |  | 341 | Lease of Land & Building |  | $ 250,000 |
|  |  | 344 | Lease of Copy Machines |  | $ 5,000 |
|  |  | 350 | Property Taxes |  | $ 10,000 |
|  | 300 | Other Purchased Services | |  |  |
|  |  | 350 | Communication (Phone/Internet) |  | $ 21,737 |
|  |  | 394 | Marketing |  | $ 5,000 |
|  |  | 318 | Board Training |  | $ 6,600 |
|  |  | 393 | Authorizer Fee |  | $ 12,000 |
|  |  | 391 | Dues & Fees |  | $ - |
|  |  | 380 | Travel (Training) |  | $ 4,000 |
|  |  | 380 | Travel (Field Trips) |  | $ 3,500 |
|  |  | 380 | Travel (Contract) |  | $ 157,000 |
|  |  |  | *Total 300:* |  | *$ 635,292* |
|  | 400 | Supplies and Materials | |  |  |
|  |  | 412 | Office Supplies |  | $ 10,000 |
|  |  | 413 | Classroom Supplies |  | $ 15,000 |
|  |  | 414 | Special Education Supplies |  | $ - |
|  |  | 410 | Testing Materials |  | $ 6,000 |
|  |  | 410 | Professional Development Supplies |  | $ - |
|  |  | 410 | School Event Supplies |  | $ - |
|  |  | 440 | Curriculum |  | $ 30,000 |
|  |  | 430 | Library Materials |  | $ - |
|  |  | 450 | Food Program |  | $ 74,000 |
|  |  | 442 | Technology Software Licensing & Fees |  | $ 10,000 |
|  |  | 470 | Subscriptions & Dues |  | $ 6,485 |
|  |  | 480 | Maintenance & Cleaning Supplies |  | $ 5,000 |
|  |  |  | *Total 400:* |  | *$ 156,485* |
|  | 500 | Capital Objects | |  |  |
|  |  | 540 | Furniture & Fixtures |  | $ 90,000 |
|  |  | 550 | Equipment |  | $ - |
|  |  | 555 | Technology Related Hardware-Instructional |  | $ 82,000 |
|  |  | 555 | Technology Related Hardware-Staff |  | $ 3,500 |
|  |  |  | *Total 500:* |  | *$ 175,500* |
|  | 600 | Debt Service and Misc | |  |  |
|  |  | 610 | Redemption of Principal |  | $ - |
|  |  | 620 | Interest |  | $ - |
|  |  | 630 | Loan Repayment |  | $ - |
|  |  |  | *Total 600:* |  | *$ -* |
|  | 700 | Insurance Judgement | |  |  |
|  |  | 710 | Insurance (Property/Liability/D&O) |  | $ 8,200 |
|  |  |  | *Total 700:* |  | *$ 8,200* |
|  | 800 | Transfers/Investments | |  |  |
|  |  | 861 | Contingency Reserve |  | $ - |
|  |  |  | *Total 800:* |  | *$ -* |
|  |  |  | *Total Expenses:* |  | *$ 2,031,779* |
|  |  |  | *Net Income:* |  | *$ 143,798* |