Agenda for

July 02, 2019

Annual Meeting of Project Impact STEM Academy Board of Directors

6:30 PM 2275 W. Hubbard Rd. Kuna Idaho 4-6 House (Bldg. 3)

1. CALL MEETING TO ORDER
   1. Time 6:29pm
2. ROLL CALL (Peterson)
   1. Director Fleming \_\_X\_\_
   2. Director Peterson \_X\_\_
   3. Director Martin \_X\_\_
   4. Director Jensen \_\_\_\_
   5. Vacancy\*

Quorum Y

1. MISSION and/or CHARTER DESIGN ELEMENTS
   1. Reading: Director Martin

Agenda amendment requested by director Fleming about school sign.

**M/S (Peterson/Martin):** To approve agenda amendment. *Motion passed unanimously.*

1. CONSENT AGENDA
2. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20190604 and 20190619)

**M/S (Martin /Peterson):** To approve consent agenda. *Motion passed unanimously.*

1. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments/Updates - None
   2. Public members wishing to speak - None
2. OFFICER REPORTS/INFORMATION
   1. Annual Meeting Topics
      1. Officer announcements:
         1. Fleming - Chairman
         2. Jensen - Vice Chair
         3. Peterson - Secretary and Communications
      2. Meeting Schedule - It was noted the meeting schedule had been approved at a prior meeting
   2. Chairman Report
      1. Portable Update - Fleming reached out to Gisa and they are working on plans pacific has it on schedule to deliver portables 7/30 and complete within 10 days.
   3. Vice-Chairman Report - none
   4. Treasurer Report - none
   5. Secretary Report - none
   6. Communications Report – new logo has been added to website.
3. COMMITTEE REPORTS/INFORMATION
   1. Finance Committee
      1. **Action Item:** Financial Reports Approval (May 2019)

**M/S (Peterson/Martin)**: To approve financial reports. *Motion passed unanimously.*

* 1. Policy Committee
     1. **Action Item:** 2nd Read/Adoption Policies 3275 (series), 3280, 3281, 3285, 3290, (series), 3295 (series)

**M/S (Peterson/Martin)**: To approve 2nd reading. *Motion passed unanimously.*

* 1. Building & Space Committee
     1. Ongoing projects – Looking for storage, computer lab equipment, deep clean and organization, outdoor classroom and garden area, building 2 painting completed.
     2. Sign permit application submitted by Fleming and meeting for planning and zoning was last night. Fleming requested to table the topic with planning and zoning due to the $400 fees. There is a fee of $65 to paint the name of the school on the side of the building Fleming will return in front of the planning and zoning commission on July 9th. Martin stated that if they can put in writing that they will reimburse PiSTEM after it is installed and the fee is paid then the board will make a decision.

**M/S (Martin /Peterson)**: To approve plan for adding school sign. *Motion passed unanimously.*

* 1. Administrative Evaluation Committee
     1. **Action Item:** Committee Members – Director Martin, Director Peterson & Director Fleming

**M/S (Martin /Peterson)**: To make the members of the administration evaluation committee Fleming, Peterson, and Martin. *Motion passed unanimously.*

* + 1. **Action Item:** Schedule – Goal Setting Meeting September 16, Mid-Year Review Meeting December 16, and EOY Review Meeting March 16.

**M/S (Martin /Peterson)**: To approve dates for administrator review. *Motion passed unanimously.*

* 1. Advisory Committee
     1. No update

1. ADMINISTRATION REPORT/INFORMATION
   1. Recent and Upcoming Events – no updates
   2. Staffing Updates and hires \* Executive Session if required – no update most staffing complete
   3. SDE/PCSC Reports – no updates
   4. Facility/System Updates – no updates beyond building committee report
   5. Academic Programs – no updates
   6. **Action Item:** IAOSA Conference/Membership

**M/S (Martin /Peterson)**: To approve conference fees and membership. *Motion passed unanimously.*

1. DISCUSSION/INFORMATION/NEW ITEMS
   1. Board position vacancy – no applications yet.
   2. **Action Item:** 1st Read Bylaw Revision (2.4)

Director Martin suggested a few changes for clarification purposes.

**M/S (Peterson/Martin)**: To approve 1st reading of bylaws. *Motion passed unanimously.*

* 1. **Action Item:** Boise School of Rock Music Club

Boise school of rock altered age requirements to 10yrs old for youngest age. No limit to how many kids. Cost is approximately $10/session with a concert at the end of the program. Fleming is listed as sponsor for the program.

**M/S (Martin /Peterson)**: To approve School of Rock program. *Motion passed unanimously.*

1. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Action items may occur proceeding session.

No executive session needed for hires.

1. ACTION AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes
   2. **Action Item:** Financial Reports Approval (May 2019)
   3. **Action Item:** 2nd Read/Adoption Policies 3275 (series), 3280, 3281, 3285, 3290, (series), 3295 (series)
   4. **Action Item:** Executive Director Evaluation Committee Members
   5. **Action Item:** Executive Director Evaluation Schedule
   6. **Action Item:** IAOSA Conference/Membership
   7. **Action Item:** 1st Read Bylaw Revision (2.4)
   8. **Action Item:** Boise School of Rock Music Club
   9. **Action Item:** Executive Session
      1. **Action Item:** SY 19-20 Contracts/Hires
2. ADJOURN
   1. Time \_\_\_6:55 pm\_\_\_ - **M/S (Martin /Peterson)**: To adjurn. *Motion passed unanimously.*