Agenda for

November 3, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM **2275 W Hubbard Road Kuna, ID 83634 Bldg. 3 (limited occupancy <10)**

[Zoom Link](https://us04web.zoom.us/j/79729446683?pwd=K3RkNHpiQ3FoVVFidUZjSXVPaUkxUT09) Meeting ID: 797 2944 6683 Passcode: 3W0M0K

1. CALL MEETING TO ORDER
   1. Time 6:31PM
2. ROLL CALL (Peterson)
   1. Director Fleming \_\_x\_\_
   2. Director Peterson \_\_x\_\_
   3. Director Jensen \_\_x\_\_
   4. Director White \_\_x\_\_

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Peterson)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20201006, 20201013)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. School Showcase (Dr. Hettinger – staff)
      1. **Building Lead presented Q1 & Q2 driving questions for each grade band. Board requested leads return each quarter and present (possibly include student showcase as well).**
   3. Outreach Update
      1. **Communications are received well from patrons**
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
   2. Vice-Chairman Report
      1. ISBA Convention
         1. **Begins next week**
   3. Treasurer Report
      1. 2019-2020 Audit – Tim Hoyt
         1. **No findings in FY19-20 audit, continue doing as we have. Work to improve ending cash balances.**
   4. Secretary Report
   5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (September 2020)
      2. **Action Item:** PPP Loan Forgiveness Documentation
   2. (Board) Policy Committee
      1. **Action Item:** 2nd read: Policy 3500C and 2nd read: Policy 3520C (Res 2020-06)
      2. Revision of Policy Committee
         1. **COVID continues to make full policy committee meetings difficult/non-existent**
   3. (Admin) Community Advisory Committee – no update
   4. (Board) Administrator Review
      1. **Action Item:** Dissolution of Admin Review Committee
6. GOALS
   1. School Goals
      1. NSLP (Ms. Brashears) – **receiving assistance from another charter, COVID has made progression difficult**
      2. Culture Development (Dr. Hettinger) – **culture is continuing to grow, and school spirit is strong**
      3. Consistent Communication (Mrs. Peterson) – **noted previously, well received changes and improvements**
   2. Leadership Goals
      1. School Build/Financing (Chairman Fleming) – **continuing to seek**
      2. Board Member(s) (Chairman Fleming) **- continuing to seek**
      3. SY Task Calendar with contingency planning (Director Peterson) – **demo to show use of current system (Asana)**
7. DISCUSSION/INFORMATION/ACTION
   1. **Action Item:** PCSC Performance Framework
   2. 2021-2022 Lottery Date – **Ms. Brashears will provide suggested timeline plan to Board**
   3. Staff Representative – **Dr. Hettinger will present idea to staff to gather interest level**
8. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. Academics **– newly implemented programs going well, continue to fine tune for different grade bands.**
   2. Facilities – **keying for buildings being reviewed for better process**
   3. Programs/Accreditation – **accreditation in progress and meeting scheduled for Jan**
      1. **Action Item:** IDLA Health Class
   4. Staffing/Contracts
      1. Position descriptions (Dean of Students/SPED Coordinator) – **in progress**
      2. Possible action post executive session
9. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student; Action items may occur proceeding session.
10. ACTION ITEM LIST
    1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes
       1. **20201006 minutes require an adjustment to post-executive session Action Item B. Motion made by Director Nelson and vote was 3 aye, 1 nay**
       2. **Approve agenda and minutes for 20201013 M: Peterson S: Jensen - passed**
    2. **Action Item:** Financial Reports Approval
       1. **Approve Sept 2020 financials M: Peterson S: White - passed**
    3. **Action Item:** PPP Loan Forgiveness Documentation
       1. **Approve of PPP loan forgiveness documentation M: Peterson S: White - passed**
    4. **Action Item:** 2nd read: Policy 3500C and 2nd read: Policy 3520C (Res 2020-06)
       1. **Approve Resolution 2020-06 M: Peterson S: Jensen - passed**
    5. **Action Item:** Dissolution of Admin Review Committee
       1. **Approve Dissolution of committee M: Peterson S: Jensen - passed**
    6. **Action Item:** PCSC Performance Framework
       1. **Approve Transition to new PCSC framework M: Peterson S: White - passed**
    7. **Action Item:** IDLA Health Class
       1. **Approve Use of IDLA program for Health class M: Peterson S: Jensen - passed**
    8. **Action Item:** Executive Session
       1. **Enter executive session (8:08PM) M: Peterson S: White – Peterson – aye, Jensen – aye, White – aye, Fleming – aye**
       2. **Exit executive session (8:38PM) M: Peterson S: White - passed**
    9. **Action Item:** Post Executive Session Staffing
       1. **No post-executive action items**
11. ADJOURN
    1. Time 8:39PM **M: Peterson S: White - passed**