Agenda for

November 7, 2017

Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
	1. Time 6:35PM
2. ROLL CALL
	1. Director Fleming X
	2. Director Ronge X
	3. Director T. Neddo X
	4. Director Woolley X
	5. Director Peterson X
	6. Director D. Neddo X
	7. Director Jensen X
3. CHECKER: Director Peterson TIMEKEEPER: Director Jensen
4. ADOPTION OF THE AGENDA
	1. Director Fleming first) Director Ronge (second) In-Favor (vote)
5. Approval of Prior Meeting Minutes
	1. (reading waived) Director Fleming (first) Director T Neddo (second) In-Favor (vote)
6. OFFICER REPORTS
	1. Chairman
		* 1. Motion to read mission statement at the beginning of each meeting. Director Jensen seconded the motion with the quorum in-favor
			2. PCSC presentation- Jazmine Martin will present with Director D Neddo with Directors T Neddo, Ronge, Peterson, and Fleming as alternate presenters. To be certain that the presentation file will be easily downloaded by PCSC, a PowerPoint presentation will be created from the existing Prezi presentation. Presenters are asked to send content to Director Peterson (**ACTION**)
			3. PCSC Interview-Available dates and times were reviewed. Director Fleming motioned to interview on Thursday, November 30th. Director Peterson seconded the motion. The quorum was in-favor.
			4. NNU/”Beyond Measure” screening- Which children will be attending to present their haunted houses. All children, except one are able to attend.
			5. Director Fleming found out that the newly created Rotary Club will also have a youth club and will stay involved with them to learn when they plan on meeting.
			6. November list of items to accomplish-Develop a teacher handbook, figure out the hiring process, staff search, special funding needed, determine whether we will pursue Title 1 or not, develop the hearing presentation, grant writing. Many of these tasks are the responsibility of Director D. Neddo and he will form a committee for assistance.
			7. Training on grant writing before and after school programs will be Friday, November 10th form 8-10AM. Directors Fleming and T Neddo will be present and Director Ronge might be.
			8. Grants-The city of Kuna hired a grant writer. PiSA will look into asking for her assistance. Director D Neddo suggested working with Idaho STEM Action Center in reviewing grants for them to get an understanding of how grants should be written.
	2. Vice Chairman- No new news
	3. Treasurer-

 1. There is currently $315 in STEM club account. There is $398.04 in the primary account with $10 for Google to be deducted. See attached cash flow sheet.

* 1. Secretary-

 1. E-mails were sent to individuals who filled out intent to enroll forms, as well as individuals who showed interest in PiSA from the community survey given in the summer. The e-mail is intended to keep interested parties informed on our progress as well as to encourage pre-enrollment.

* 1. Communications-

 1. Director Fleming suggested listing on-going events in the area that align with PiSA’s interests, such as the NNU event. She also asked if an original graphic showing PiSA’s progress can be added. Director Peterson will also rearrange meeting minutes to a separate area and Director D. Neddo will update and send an info-graphic to Director Peterson

1. COMMITTEE REPORTS (*italicized will not be discussed unless there is a specific need for update until after our hearing*)
	1. Contract Needs 11/30/2017 Director Jensen

 List of contract needs and director to oversee:

 Speech Therapist-Director of Education

 Occupational Therapist- Director of Education

 Psychologist- Director of Education

 Counselor- Director of Education

 Bussing- Director of Operations

 Internet- Director of Operations

 Utilities,- Director of Operations

 Technology- Director of Operations

 Grounds Keeping- Director of Operations

 Financial- Director of Operations

 Building Maintenance- Director of Operations

 Training/Professional Development- Director of Education

 Legal- Director of Operations

 Nurse- Director of Operations

* 1. Pre-enrollment >150 11/30/2017 Director Woolley

 Currently at 117

* 1. Hearing presentation 11/30/2017 Director Peterson

 Need to create PowerPoint presentation. Presenters need to send content to Director Peterson

* 1. Staff Recruitment/Needs 11/30/2017 Director D Neddo

 Committees will be created to assist with staff recruitment/needs

 Extensive training will be needed for in-coming teachers

* 1. Startup facility 12/14/2017 Director T Neddo

 Each member of the board viewed 2 properties proposed by Giza. 1901 Hubbard was the preferred location, as the lot size is bigger and the cost was lower, as city services are close to the property. Director Fleming would like to move forward in reconnecting with Giza to determine if they are willing to work with PiSA to make sure any contract made with them will be one that is fiscally responsible and reasonable for the current budget set up. Director T Neddo has mailed letters to owners of land that is not for sale (yet)

* 1. *Board Transition 1/12/2018 Chairman Fleming*
	2. *200K 2/1/2018 Chairman Fleming*
	3. *Full 2018 enrollment 3/1/2018 Director Ronge*
	4. *Pi2 demand 3/31/2018 Director Ronge*
	5. *Permanent facility 7/1/2021 Director T Neddo*
1. UNFINISHED BUSINESS
	1. 503c3 status-

 IRS wants more information on GAP program, which pushes PiSA’s status out 90+days

* 1. PCSC Staff Interview
	2. *Title I – postponed 1/2018*
	3. *Da Vinci meeting – postponed 1/2018*
	4. *Driver’s Education – postponed 1/2018*
	5. *City Council Meeting – postponed 1/2018*
1. NEW BUSINESS
2. ANNOUNCEMENTS/PUBLIC DISCUSSION
3. ADJOURN 7:40PM

**Fundraising Activity updated 11/02/17**

Companies/Foundations applied to:

Winco

Micron

Simplot

Scentsy

Musk (Tesla)

Letters sent to community members:

LaVar Thorton

Tracy Allred

Duane Yatamoto

Shane Beus

Patagonia

Coleman Homes