Agenda for

December 19, 2017

Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
	1. Time 6:31 PM
2. ROLL CALL
	1. Director Fleming X
	2. Director Ronge X
	3. Director T. Neddo X
	4. Director Woolley X
	5. Director Peterson X
	6. Director D. Neddo X
	7. Director Jensen-Not Present
3. CHECKER: Director Woolley TIMEKEEPER: Director Peterson
4. Reading of the Mission: Director Ronge
5. ADOPTION OF THE AGENDA
	1. Director Fleming (first) Director Woolley (second) In-Favor (vote)
6. Approval of Prior Meeting Minutes
	1. Director Fleming (reading waived) Director Ronge (second) In-Favor (vote)
7. OFFICER REPORTS

 \*Amended agenda starts here\*

 a. After discussion, Director Fleming motioned to purchase “Most Likely to Succeed” DVD for $95 as a tool for orientation. Director Ronge seconded the motion and was unanimously accepted by the board.

 b. Director Fleming presented PO Box options to the board. USPS offers a small PO Box for $94 a month and a larger one for $166 per month. UPS offers a small PO Box for $144 per month, but will waive the first three months if entire year is purchased up front. Having a UPS PO Box would also allow for other discounted goods and services from them. A motion was set forth by Director Fleming to move forward with the UPS option and was seconded by Director T. Neddo. The board voted in-favor.

 c. Directors T. Neddo and D. Neddo offered letters of resignation from the Founding Board. A motion was set forward by Director Fleming to accept said resignations and was seconded by Director Ronge with the board voting in- favor.

 d. With Director T. Neddo resigned from the Founding Board, Director Fleming asked Director Peterson if he would act as third signatory for the PiSA bank account. Director Peterson accepted. Director Fleming then motioned to have the board accept Director Peterson as being third signatory on the bank account. Director Woolley seconded the motion and the board voted in-favor.

 e. A city council meeting will be held on January 16th, 2018. Mr.Dan Neddo will present a condensed version of PiSA’s presentation created originally for the PCSC.

 f. Application for New Schools Venture was completed. It will be given to Mr. Dan Neddo for review before submitted. The deadline for this application is January 12th, 2018.

 g. School Choice Day will take place on Thursday, January 25th, 2018 at the State House. Mrs. Trina Neddo has a plan for the STEM club kids to create scale models of what they would like PiSA to look like; classrooms and playground, to present at the event.

 h. Director Fleming motioned to accept the bylaws as written in the final copy of PiSA’s charter petition submitted on 10/20/2017. Director Peterson seconded the motion and it was voted in-favor by the board.

 i. Director Fleming motioned to accept the Articles of Incorporation as written in the final copy of the charter petition submitted on 10/20/2017 with amendment submitted on 12/18/2017. It was seconded by Director Ronge, the board voting in-favor.

 j. Cindy Hoovel, former Director of DaVinci charter school presented insight to the PiSA board on operation of charter schools.

 Questions asked at this time:

 Director Fleming-“You mentioned difficulty in enrollment after Da Vinci moved locations. Was this because of the move?”

 Cindy-“We did lots of PR and reassurance to parents throughout the transition. In the end, our max enrollment was too small. Plan on not knowing if you are “fully enrolled” or not until after school begins.”

 “Should we wait to do PiSA’s lottery until after the other local charter school’s lottery?”

 CH- “Do it before. March is typically the time charter schools start their lottery process.”

 “What is the best way to number lottery applicants?”

 CH- “Number them as they come in and have very good communication about the process of the wait list.”

 Other advice from Cindy:

 1. Create an application process to replace board members

 2. Hire someone to take care of financed to lessen the load of the director

 3. Offer as much board training as possible

 4. It is best to have state representatives and senators on your side

1. COMMITTEE REPORTS
	1. Contract Needs Director Jensen
	2. Staff Recruitment/Needs Director D Neddo
		* 1. Elementary will need teachers with at least K-5 endorsement
			2. Secondary will need teachers for science, math, ELA, History, and there will be a flexible position TBD, possibly a Technology, Music, PE, or Business/Economics teacher.
			3. Interim Director of Education, Dan Neddo, will step in to do some teaching in the early operation years if necessary
			4. Also to be hired will be a SPED director, 9 paraprofessionals, and 2 part-time office administrators
			5. Mr. Dan Neddo has a good contact for future foregn language programs
	3. Startup facility Director T Neddo

 Details in executive session

1. UNFINISHED BUSINESS
	1. Bluum “20 in 10” Albertson’s grant

 Submitted by Mrs. Trina Neddo

* 1. Advisory Board

 Current members:

* + - 1. Senator Den-Hartog
			2. Steve Lovelace, Les Schwab
			3. Bailey Wilder, ICCU Kuna Manager
			4. Dr. Anneliese Taylor Haws, Swan Falls Dentistry

 Information will be sent out to advisory members mid-January

 Still need contact information for potential advisory members to contact

* 1. 501c3 status

 Approval received. All donations received after June 1st, 2017 fall under this non-profit

* 1. City Council Meeting – 1/2/18
1. NEW BUSINESS
	1. Board structure difficulty

 Directors wanting to be hired to work at PiSA need to resign

 Director Fleming motioned to have Mr. Dan Neddo fill the interim roll as Director of Education from current date until February 15th, 2018. Director Woolley seconded the motion.

* 1. Lottery date & Application

 The application will be open on December 26th, 2017

 The application will close 31 days prior to the lottery. Director Fleming will double check on that number

 After discussion, the dates of April 3rd and 5th, 2018 were proposed as lottery dates.

* 1. New committee format (see page 2)

 PiSA will follow the PCSC format to make reporting easier

* 1. New committee assignments and task discussion

 Mr. Kevin Christensen shared a 5-year IT plan, currently being used in New York. Director Peterson is working on making the PiSA website ADA compliant and suggested PDF files be avoided, as they are harder to make ADA compliant

1. ANNOUNCEMENTS/PUBLIC DISCUSSION
	1. Welcome Baby Girl Jensen
2. ADJOURN 8:17 PM

 Beginning of Executive Session

Suggested Committee Categories (as derived from the PCSC list):

|  |
| --- |
| **CATEGORY** |
| Finance |
| Governance |
| Policy |
| Registrar |
| HR |
| Technology |
| Stakeholders |
| Assessment |
| Special Populations |
| Safety |
| Reporting |
| Culture |
| Instruction |
| Nutrition |
| Technology  |
| Asset Management |
| Facilities |