Agenda for

December 4, 2018

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM 2275 W. Hubbard Rd. Kuna Idaho 4-6 House (Bldg. 3)

1. CALL MEETING TO ORDER
	1. Time \_\_\_\_\_\_\_\_\_\_\_
2. ROLL CALL (Woolley)
	1. Director Fleming \_\_\_\_
	2. Director Ronge \_\_\_\_
	3. Director Woolley \_\_\_\_
	4. Director Peterson \_\_\_\_
	5. Director Martin \_\_\_\_
	6. Director Jensen \_\_\_\_

Quorum Y/N

1. MISSION and/or CHARTER DESIGN ELEMENTS
	1. Reading: Director Jensen
2. CONSENT AGENDA
	1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20181106, 20181108, 20181119)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
	1. PPP Comments
	2. Public members wishing to speak
4. OFFICER REPORTS/INFORMATION
	1. Chairman Report
	2. Vice-Chairman Report
	3. Treasurer/Finance Report
	4. Secretary Report
	5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
	1. Advisory Committee
	2. Finance Committee
6. DIRECTOR OF OPERATIONS REPORT/INFORMATION
	1. Student Recruitment, Retention & Attendance Report
	2. Staffing Updates
	3. SDE/PCSC Reports
	4. NSLP Updates
	5. Facility/Construction Updates
	6. Site Security and Access
	7. School Online Presence
	8. Purchase Card
7. DIRECTOR OF EDUCATION REPORT/INFORMATION
	1. Improvement Items – plans with timelines
	2. Staffing Updates
	3. Cancelation of Extended Day for Kindergarten students
	4. Supplemental/Stipend Contract Reviews
8. DISCUSSION/INFORMATION
	1. Board Director seat opening
	2. Suggested Bylaw revision (founder preference)
	3. Board Member Ethics – new member signing
	4. Town Hall Meeting
	5. Interim Board Treasurer
	6. Idaho School Board Association (ISBA) Convention Review
	7. Performance Criteria
	8. Investment Team 360 meeting
	9. Policy Work – postponed until Jan 2019 regular meeting
	10. Local Government Investment Pool (LGIP) – no update
	11. Board Book Demo
9. ACTION AGENDA
	1. **Action Item:** November Financial Reports
	2. **Action Item:** Board Book Purchase
	3. **Action Item:** Board Interim Treasurer
	4. **Action Item:** Dual Enrollment (Policy 3030)
	5. **Action Item:** Bylaw Revision (Founder Preference)
	6. **Action Item:** Cancelation of Extended Day for Kindergarten students
	7. **Action item:** Policy amendments related to P-Card
	8. **Action Item:** Supplemental/Stipend Contract(s)
10. EXECUTIVE SESSION
	1. **Action Item:** Under Idaho State Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student. Possible action items to occur proceeding session.
11. ADJOURN
	1. Time \_\_\_\_\_\_\_\_\_\_\_



IDAHO PUBLIC CHARTER SCHOOL COMMISSION

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November 15, 2018

Project Impact STEM Academy

Board of Directors

Via Electronic Mail

Dear PISA Board of Directors:

Thank you for taking the time to meet with our staff last Thursday. We deeply appreciate all the time and effort that you continue to put into your fledgling school. Below, for your reference, is a summary of the issues we discussed:

* ISEE reports were submitted late to the State Department of Education. Absence of correspondence between PISA and the SDE during this process caused concern with the ISEE team.
* PISA’s visitor check-in process and other school safety measures have not been implemented in accordance with the excellent recommendations made by your Director of Operations.
* Inadequate preparation and break time is built into teachers’ daily schedules.

Additionally, teachers are taking on duties, such as janitorial work, that are outside the scope of their contracts. This may result in frustration and burnout, in addition to practical concerns such as inability to be on time for recess duty.

* Teachers are building their own curriculum, typically in the evenings and on a day-by-day basis. Lack of a cohesive, planned curriculum increases the likelihood that Idaho’s content standards will go unmet and students will not benefit from adequate academic preparedness.

* The nature of the school’s facility, with its loud, open spaces and disruptive restroom access, appears to contribute to difficulty with classroom management.
* Strong administrative leadership is crucial to the success of any school. We understand that PISA’s board is working through a legal process to deal with concerns in this area.
* Ongoing efforts to ensure your stakeholders both understand PISA’s communication policies and feel heard remain important to building a positive school culture.

Your board’s commitment is key to turning PISA’s early struggles into long-term success. Please accept our encouragement during this challenging time, and let us know how we can support your work.

Kind regards,



Tamara Baysinger

Public Charter School Commission Director