Meeting Minutes for

May 12, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM [Zoom Link](https://us04web.zoom.us/j/426587116?pwd=QnVJWWY2MTVmcmUrRmhYL2ZhdDlaUT09) Meeting ID: 426 587 116 Password: 099777

1. CALL MEETING TO ORDER
   1. Time 6:31 P.M.
2. ROLL CALL (Peterson)
   1. Director Fleming Y
   2. Director Peterson Y
   3. Director Martin Y
   4. Director Jensen Y
   5. vacant

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Peterson)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20200303, 20200407, 20200414)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
      1. Outreach Coordinator
      2. Idaho Gives Results
      3. Open Board Positions/Officer Nominations
   2. Vice-Chairman Report
   3. Treasurer Report
      1. PCSC Letter of Concern
      2. Business Manager
   4. Secretary Report
   5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (March 2020)
      2. EIDL application/advance submitted
      3. 5% hold back for upcoming year, initial FY20 Budget review
      4. 990 Filing
   2. (Board) Policy Committee
   3. (Admin) Advisory Committee
   4. (Board) Administrator Review
      1. **Action Item:** FY19 Review/ FY20 Contract
6. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; Action item(s) may occur following session.
7. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. Virtual Learning Environment Update
   2. Survey Results Review
   3. **Action Item:** Staffing Hire(s)/Rehire(s)
8. ACTION ITEM LIST

**A motion was made to add RTI to announcements by Director Peterson/Seconded by Director Martin**

* 1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

**Motion to adopt the agenda and prior meeting minutes (20200303, 20200407, 20200414) M/S Peterson/Jensen**

* 1. **Action Item:** Financial Reports Approval

**Motion to approve the financial reports as is M/S Peterson/Martin**

* 1. **Action Item:** Enter Executive Session / Exit Session

**Motion to move to Executive Session at 7:39 P.M. M/S Martin/Peterson**

**Roll Call: Director Fleming Y / Director Peterson Y / Director Martin Y / Director Jensen Y / Dr. Hettinger Y / Quorum Y**

**Executive Session Ended 8:12 P.M.**

* 1. **Action Item:** Post Executive Session item(s)
     1. Administrator Review/Contract
     2. Staffing Hire(s)/Rehire(s)
     3. Staff Resignation acceptance

**Motion to hire employee A, B, and C once certificates are approved and contracts can be given based on State of Idaho Department of Education pay scale adjustments. M/S Martin/Peterson**

**Motion to accept proposed letter of intent for rehires M/S Martin/Peterson**

**Motion to accept resignation letter M/S Peterson/Martin**

* 1. **Action Item:** FY 20 Facility Maintenance Contract

**Motion to approve FY 20 Facility Maintenance Contract M/S Peterson/Martin**

* 1. **Action Item:** FY 20 Grounds Maintenance Contract

**Motion to approve FY 20 Grounds Maintenance Contract M/S Peterson/Martin**

**Motion to move special meeting from May 22nd to May 28 M/S Martin/Peterson**

**Motion to postpone Administrator Review FY19 Review/FY 20 Contract to Special Meeting May 28 M/S Martin/Jensen**

1. ADJOURN

**Motion to adjourn meeting M/S Peterson/Martin**

* 1. Time 8:28

**\* ADDITIONAL DETAILS**

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