Meeting Minutes for

June 2, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
   1. Time 6:30
2. ROLL CALL (Jensen)
   1. Director Fleming Y
   2. Director Peterson Y
   3. Director Martin Y Director Jensen Y
   4. vacant

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Jensen)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20200512, 20200528)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. School Showcase
      1. Ms. Brashears will provide an update regarding NSLP
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
      1. SY20 Wrap up and looking forward - welcome new and returning staff
   2. Vice-Chairman Report
   3. Treasurer Report
      1. PCSC Meeting June 11
   4. Secretary Report
   5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (April 2020)
      2. EIDL approved
      3. draft FY20 Budget review
      4. 990 Filing
   2. (Board) Policy Committee
   3. (Admin) Advisory Committee
   4. (Board) Administrator Review
6. DISCUSSION/INFORMATION/ACTION
   1. Director Renewal(s) – Director Jensen, Director Martin
      1. **Action Item:** Director Renewal(s)
   2. Board Officer Positions (Nominations noted)
      1. **Action Item:** Chairman: Director Fleming, Vice-Chair: Director Jensen, Secretary: Director Peterson, Treasurer: Director Jensen, Communications: Director Peterson
   3. Board Clerk
      1. **Action Item:** Board Clerk
   4. Business Manager
      1. **Action Item:** Business Manager
   5. Develop SY 21 Meeting/Training Calendar
   6. SY21 Training Discussion
7. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. EOY Wrap-Up
   2. SY21 Plan(s)
      1. General school opening discussion
      2. Start date adjustment (?)
         1. **Action Item:** Revised SY21 Calendar
      3. Classified hire timelines
   3. **Action Item:** Full-day Kinder cost
8. ACTION ITEM LIST
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

Move that the adoption of the agenda and prior meeting minutes be accepted. M/S Director Peterson/Director Martin - Passed

* 1. **Action Item:** Financial Reports Approval

Move to postpone financial report until the next meeting June 24th. M/S Director Peterson/Director Martin - Passed

* 1. **Action Item:** Director Renewal(s)
     1. Move to accept Director Martins letter of resignation from the board. M/S Director Peterson/Director Jensen – Passed
     2. Move to accept Director Jensen as board member for one additional term. M/S Director Martin/Director Jensen - Passed
  2. **Action Item:** Board Officers: Chairman, Vice-Chair, Secretary, Treasurer, Communications

Move to accept the nomination of the following Board Officers: Director Fleming, Director Peterson, and Director Jensen. M/S Director Peterson/Director Jensen - Passed

* 1. **Action Item:** Board Clerk

Move to accept the nomination of board clerk Mrs. Martinsen. M/S Director Peterson/Director Martin - Passed

* 1. **Action Item:** Business Manager –

Move to accept Mrs. Weber as business manager. M/S Director Martin/Director Peterson – 3 Aye and 1 Nay - Passed

* 1. **Action Item:** Revised SY21 Calendar

Move to accept the revised SY21 Calendar. M/S Director Jensen/Director Peterson - Passed

* 1. **Action Item:** Full-day Kinder cost

Move that PSI move forward with full-day kinder at a cost to the parent of $100 per month (non-reduced) $50 per month (reduced) $0 per month (meeting free lunch program criteria) M/S Director Jensen/Director Martin – Passed

Ms. Brashears provided an update on the NSLP – Ms. Brashears reported we are required to have a Food Director (paid position) and qualified nutrition. The current budget does not provide for this position at this time. We are still looking into vendors that will work with us for the 2020/2021 school year. As a charter school we can provide our own meals and with the current equipment and the purchase of a freezer and sink for the lunch room we would have additional possibilities. Ms. Brashears will continue to take the provided classes and research all options.

1. ADJOURN
   1. Time 8:01p.m.

Move to adjourn meeting at 8:01 p.m. M/S Director Peterson/Director Martin - Passed