Minutes for

June 1, 2021

Annual Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
   1. Time 6:33 PM
2. ROLL CALL (Fleming)
   1. Director Fleming Y
   2. Director Peterson Y
   3. Director Jensen Y
   4. Director White N

Quorum Y

1. READING OF MISSION (Fleming)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20210504, 20210513)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. Public members wishing to speak
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
   2. Vice-Chairman Report
      1. Member Renewal oaths: Director Fleming, Director Peterson
      2. **Action Item:** New Board members application(s)
   3. Treasurer Report
   4. Secretary Report
      1. **Action Item:** Officer Positions for 2021-2022 SY (Chairman, Vice-Chair, Secretary)
      2. Board Communications (if any)
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (April 2021)
      2. **Action Item:** Acceptance of ESSR II (additional funding) plan
      3. **Action Item:** 21-22 PowerSchool Contract
      4. **Action Item:** 21-22 Employee Health Benefit Plan
      5. **Action Item:** 21-22 Employee Vision/Life Insurance Plan
      6. **Action Item:** 21-22 West Valley Tech IT Services Contract
      7. **Action Item:** (COVID funded) Employee Assistance Program (EAP)
      8. **Action Item:** 21-22 Meraki licenses
6. DISCUSSION/INFORMATION/ACTION
   1. Budget Hearing: Board of Trustees of the Project Impact STEM Academy Charter School #513 NOTICE IS HEREBY GIVEN, that a Special board of trustees meeting of the Project Impact STEM Academy Charter School #513, Ada County, Idaho will be held on the 1st day of June 2021, to include an online version at the Zoom meeting linked above, at which meeting there shall be a public hearing on a maintenance and operation budget for the 2021-2022 school year and amended budget for the 2020-2021 school year. The following presented tentative budgets are available for public inspection, a copy is available upon request, and will remain available until the meeting and hearing, as provided by law. This meeting and budget hearing is called pursuant to Idaho Code 33-801.
      1. **Action Item:** Adopt amended 2020-2021 Budget
      2. **Action Item:** Adopt 2021-2022 Budget
   2. **Action Item:** 2nd Read/ Adoption of Res 2021-03
7. CONTINUED REPORTS/INFORMATION
   1. National School Lunch Program (Ms. Brashears)
8. ADMINISTRATION REPORTS/INFORMATION/ACTION
   1. BUSINESS MANAGER
      1. Business Manager Evaluation Schedule
         1. **Action Item:** Set schedule for 2021-2022 SY
   2. EXECUTIVE DIRECTOR
      1. Administration Evaluation Schedule
         1. **Action Item:** Set schedule for 2021-2022 SY
      2. Revised 2021-2022 SY Calendar (senior schedule/graduation dates)
         1. **Action Item:** 2021-2022 SY Calendar (revised)
      3. Revised PDs for Dean of Students, Tech Coordinator
         1. **Action Item:** Approval of revised PDs
      4. 2021 Legislative Roadshow Update
      5. SY22 Student/Patron Updates (Enrollment, Programs, Engagement Activities)
      6. SY22 Staffing Updates (Positions, Training)
      7. SY22 Facility Updates (Improvements, Issues)
9. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
   2. **Action Item:** 2021-2022 Staffing Contracts/Hires
10. ACTION AGENDA
    1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

**Director Peterson made a motion to accept the Consent Agenda as is, motion second by Director Jensen, motion passes with 3 Ayes.**

**Director Peterson made a motion to accept the Prior Meeting Minutes, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** New Board members application(s)

**Director Peterson made a motion to table New Board Member applications for the July meeting, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Officer Positions for 2021-2022 SY

**Director Peterson made a motion to accept Officer Positions for 2021-2022 SY – Director Fleming, Chairman, Director ~~Peterson~~ Jensen, Vice-Chairman and Director ~~Jensen~~ Peterson, Secretary, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Financial Reports Approval (April 2021)

**Director Peterson made a motion to accept April Financial Report as presented, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Acceptance of ESSR II (additional funding) plan

**Director Peterson made a motion to accept ESSR II Funding to be used as approved by the State of Idaho, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 21-22 PowerSchool Contract

**Director Peterson made a motion to table 21-22 Power School Contract until July meeting, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 21-22 Employee Health Benefit Plan

**Director Peterson made a motion to accept Employee Health Benefit Plan, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 21-22 Employee Vision/Life Insurance Plan

**Director Peterson made a motion to include Voluntary Vision Plan (Employee Paid) and $50,000 Life Policy (Employer Paid), motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 21-22 West Valley Tech IT Services Contract

**Director Peterson made a motion to table 21-22 West Valley Tech IT Service Contract until July meeting, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** (COVID funded) Employee Assistance Program (EAP)

**Director Peterson made a motion to accept inclusion of 10-visit Employee Assistance Program, to be funded with COVID funding, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 21-22 Meraki licenses

**Director Peterson made a motion to accept one-year 21-22 Meraki license, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Adopt revised 2020-2021 Budget

**Director Jensen made a motion to adopt the revised 2020-2021 Budget, motion second by Director Petersen, motion passes with 3 Ayes.**

* 1. **Action Item:** Adopt 2021-2022 Budget

**Director Jensen made a motion to adopt the 2021-2022 Budget, motion second by Director Petersen, motion passes with 3 Ayes.**

* 1. **Action Item:** 2nd Read/ Adoption of Res 2021-03

**Director Jensen made a motion to accept the 2nd Read/Adoption of Res 2021-03, motion second by Director Petersen, motion passes with 3 Ayes.**

* 1. **Action Item:** Set Business Manager Eval schedule for 2021-2022 SY

**Director Peterson made a motion to accept Business Manager Evaluation schedule for 2021-2022 SY, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Set Executive Director Eval schedule for 2021-2022 SY

**Director Peterson made a motion to accept Administrator Evaluation schedule for 2021-2022 SY, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 2021-2022 SY Calendar (revised)

**Director Peterson made a motion to accept revised 2021-2022 SY Calendar, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Approval of Revised PDs

**Director Peterson made a motion to approve Revised PDs for Dean of Students, Tech Coordinator, motion second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** Enter Executive Session F: \_\_ P: \_\_ J: \_\_ W: \_\_ Time: \_\_\_\_\_\_

**Director Peterson made a motion to move to Enter Executive Session, motion second by Director Jensen, motion passes with 3 Ayes.**

**Roll Call (Martinsen)**

**Director Fleming Y Director White N**

**Director Peterson Y Quorum Y**

**Director Jensen Y**

**Executive Session Time: 7:45 PM**

* 1. **Action Item:** Exit Executive Session Time: \_\_\_\_\_\_

**Director Peterson made a motion to exit Executive Session at 8:10 PM, second by Director Jensen, motion passes with 3 Ayes.**

* 1. **Action Item:** 2021-2022 Staffing Contracts/Hires

**Director Peterson made a motion to accept the following contracts; Elliott Marshall (alt cert), Lauren Young, Keoni Parcasio-Eshelman, Zizly Quiroz, Hollie Fisher, Athea Prillaman, Amanada Harris, and Kaylee Hersch, second by Director Martin, motion passes with 3 Ayes.**

1. ADJOURN
   1. Time 8:11 PM

**Director Peterson made a motion to adjourn at 8:11 PM, second by Director Jensen, motion passes with 3 Ayes.**