Minutes for

August 7, 2018

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM 462 W. Main St. Kuna Idaho

1. CALL MEETING TO ORDER
   1. Time 6:35
2. ROLL CALL (Woolley)
   1. Director Fleming **Present**
   2. Director Ronge  **Present**
   3. Director Woolley **Present**
   4. Director Peterson **Present**
   5. Director Grigg **Absent**
   6. Director Martin **Present**
   7. Director Zattiero **Present**

Quorum Met

1. MISSION and/or CHARTER DESIGN ELEMENTS
   1. Reading: Director Martin
2. CONSENT AGENDA

AMENDMENT-Memorandum of use for Arbor Ridge Park (ACTION)

* 1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20180703, 20180726, 20180731)

**M/S (Zattiero/Peterson):** To approve the amended consent agenda as presented**.** *Motion passed unanimously.*

1. OFFICER REPORTS/INFORMATION
   1. Chairman Report (Fleming)
   2. Finance Report (Zattiero)

Matt Lovell from Red Apple was in attendance.

Current budget report was presented.

Reports listed by fund should be available next month.

c. Communications (Peterson)

Internet service company is ready to install.

Peterson preparing to offload to staff.

1. ADMINISTRATION REPORT/INFORMATION

**See attached report for information and notes**

* 1. Student Enrollment (Mann)
  2. Educational Staffing Status (Neddo)
  3. Curriculum (Neddo)
  4. Family Engagement, Handbook (Neddo)
  5. Lunch Services Update (Mann)
  6. Plan for assessment of PiSA (Neddo)
  7. SPED Update (Neddo)
  8. Safety Plan (Mann)
  9. Facilities Update (Mann)

1. COMMITTEE REPORTS/INFORMATION
   1. PiSA Parent’s Project (Mrs. Peterson)

Sharina Jensen presented on behalf of the PPP. The meeting was held on 7/10 to discuss Kuna Days, Badging, and the Float Build

Back to School night was discussed as well. Activities will include rock painting , students choosing the mentor they want, and a phot booth for the dinosaur.

Advisory Council (Mrs. Neddo)

* + 1. Notice of missed meeting posting

July18th was scheduled. Administrators were in training. Turned into an information update. Correspondence was sent to all members. Reminders sent out and no one showed up. Agenda was not posted for the meeting. March 6th minutes stated that advisory council should be members with insight on govt, laws, projects, feedback from community. Questions that arose: Is this a board committee? Should the board create an agenda?

* 1. STEM Klub (Mrs. Neddo)

CSI event at Kuna Days was successful. STEM Action center surveys were f filled out. 20-30 people came per hour. About 150-175 people total. Photos and surveys will be send to Idaho STEM action center. Receipts to be turned in to be covered by grant.

1. ACTION AGENDA
   1. **Action Item:** Policy Reviews/Adoption (see details below)

**M/S (Martin/Woolley):** To adopt policies 2110-9700 as outlined in the agenda. *Motion passed unanimously.*

* 1. **Action Item:** Staffing Contract Approval (Fleming)

Contracts were signed at the board meeting by Director Fleming

* 1. **Action Item:** Banking Signatory Update (Fleming)

Mr. Neddo was removed from the account. Director Peterson was added and Diretor Grigg will be added to the bank signatories Z

**(M/S) Zattiero/Martin**: To remove Mr. Neddo from the bank signatories and add Directors Peterson and Grigg. *Motion passed unanimously.*

d. Amended item: **Action Item**: MOU for Arbor Ridge Park signed by Director Fleming at meeting.  
 **M/S (Peterson Zattiero):** To accept the MOU for use of Arbor Ridge Park. *Motion passed unanimously.*

1. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. Public members wishing to speak
2. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student.

**M/S (Woolley/Zattiero)-**To enter into executive session. *Motion passed unanimously.*

**Action** items from executive session:

**M/S (Martin/Woolley):** To remove from our bylaws the advisory chair on recommendation from lawyer. *Majority met. Director Zattiero abstained.*

**M/S (Peterson/Martin):** Pending completion of current stem club we will close the club and reopen as stated in policy to be led by a school official. *Majority met. Director Zattiero abstained.*

**M/S (Peterson/Martin):** Change the advisory board to be a board committee led by a board member. *Majority met. Director Zattiero abstained.*

**M/S (Peterson/Martin):** Appoint Director Ronge to direct the advisory committee. *Majority met. Director Zattiero abstained.*

**Adjourn 9:12PM**

Policy Work: 8/7/18

| **Status** | **Comment Status** | **Priority** | **Policy Number** | **Policy Title** |
| --- | --- | --- | --- | --- |
| Ready to adopt | Complete |  | 2110 | Lesson Plan |
| Ready to adopt | None |  | 2120 | Program Evaluation and Diagnostic Tests |
| Ready to adopt | None |  | 2125 | K-3 Reading Intervention |
| Ready to adopt | Complete |  | 2140F | Student and Family Privacy Rights—Consent Form |
| Ready to adopt | Complete |  | 2210 | School Closure |
| Ready to adopt | Complete |  | 2210P | School Closure Procedure |
| Ready to adopt | Complete |  | 2305 | Nutrition Services |
| Ready to adopt | Complete |  | 2310 | Nutrition Education |
| Ready to adopt | Complete |  | 2315 | Physical Activity Opportunities and Physical Education |
| Ready to adopt | Complete |  | 2320 | Health Enhancement Education |
| Ready to adopt | None |  | 2330 | Community and Adult Education |
| Ready to adopt | Complete |  | 2335 | Digital Citizenship and Safety Education |
| Ready to adopt | Complete |  | 2340 | Controversial Issues and Academic Freedom |
| Ready to adopt | None |  | 2340F | Parental Opt-Out Form for Sex Education |
| Ready to adopt | None |  | 2345 | Speakers in the Classroom and at School Functions |
| Ready to adopt | None |  | 2345P | Controversial Speakers Procedure |
| Ready to adopt | None |  | 2350 | Student Religious Activity at School |
| Ready to adopt | Complete |  | 2355 | Release Time |
| Ready to adopt | None |  | 2360 | Interscholastic Activities |
| Ready to adopt | None |  | 2365 | Participation of Private School Students in Federally Funded School Programs |
| Ready to adopt | None |  | 2370 | Homebound, Hospital, and Home Instruction |
| Ready to adopt | Complete |  | 2375 | Service Animals in School |
| removing | Not using |  | 2380 | Head Start Program Coordination |
| Ready to adopt | Complete |  | 2385 | English Learners Program |
| removing | Not using |  | 2390 | Education of Migratory Children |
| Needs discussion | Open-IDLA pay |  | 2395 | Idaho Digital Learning Academy Classes |
| Ready to adopt | Complete |  | 2410 | Section 504 of the Rehabilitation Act of 1973 |
| Ready to adopt | Complete |  | 2410P | Section 504 of the Rehabilitation Act of 1973 P |
| Ready to adopt | Complete |  | 2420 | Parent and Family Engagement |
| Ready to adopt | Complete |  | 2420P | Parent and Family Engagement Procedure |
| Ready to adopt | None |  | 2425 | Parental Rights |
| Ready to adopt | None |  | 2435 | Advanced Opportunities |
| Ready to adopt | None |  | 2435F | Advanced Opportunities Participation Form |
| Ready to adopt | Complete |  | 2440 | Online Courses and Alternative Credit Options |
| Ready to adopt | None |  | 2450 | Contracted Student Services |
| Ready to adopt | Complete |  | 2520 | Curricular Materials |
| Ready to adopt | None |  | 2530 | Learning Materials Review |
| Ready to adopt | None |  | 2540 | Selection, Adoption, and Removal of Curricular Materials |
| Not in folder? |  |  | 2545 | Technology Advisory Council |
| Ready to adopt | Complete |  | 2550 | Field Trips, Excursions, and Outdoor Education |
| Ready to adopt | None |  | 2560 | Contests for Students |
| Not in folder? |  |  | 2570 | Use of Commercially Produced Video Recordings |
| Ready to adopt | None |  | 2570F | Parental Movie Opt-Out/Consent Form |
| Ready to adopt | Complete |  | 2600 | Promotion/Retention (K-8) |
| Ready to adopt | None |  | 2605 | Advancement Requirements (6-9) |
| Ready to adopt | Open |  | 2610 | Advancement Requirements (9-12) |
| Ready to adopt | None |  | 2625 | Parent-Teacher Conferences |
| Ready to adopt | Complete |  | 2630 | Homework |
| Ready to adopt | None |  | 3050A2 | Attendance Policy (Alternative 2) - Picked this one and it is in review folder as 3050 |
| Ready to adopt | None |  | 3200 | Student Rights and Responsibilities |
| Ready to adopt | Complete |  | 3220 | Student Use of Buildings: Equal Access |
| Ready to adopt | Complete |  | 3225 | Student Clubs: Equal Access |
| Ready to adopt | None |  | 3225F | Student Club Risk Management Plan |
| Ready to adopt | None |  | 3230 | Student Government |
| Ready to adopt | None |  | 3240 | Student Publications |
| Ready to adopt | Completed |  | 3250 | Distribution and Posting of Materials |
| Ready to adopt | Completed |  | 3255 | Student Dress |
| Ready to adopt | Completed |  | 3260 | Bring Your Own Technology Program |
| Ready to adopt | None |  | 3260F | Bring Your Own Technology Program Permission Form |
| Ready to adopt | None |  | 3265A2 | Student Owned Electronic Communications Devices (Devices Allowed) - picked this one and is in review folder as 3265 |
| Ready to adopt | None |  | 3270 | Networks |
| Ready to adopt | None |  | 3270F | Internet Access Conduct Agreement |
| Ready to adopt | None |  | 3270P | Acceptable Use of Electronic Networks |
| Needs discussion | Option selection |  | 3275A1 | Charter School Provided Mobile Computing Devices (Allowed to Take Home) - picked this one and it is in review folder as 3275 |
| Ready to adopt | None |  | 3275FA1 | Mobile Computing Device Agreement (Allowed to Take Home) - picked this one and it is in review folder as 3275F |
| Ready to adopt | Completed |  | 3280 | Equal Education, Nondiscrimination, and Sex Equity |
| Ready to adopt | None |  | 3290F | Harassment Reporting Form for Students |
| Ready to adopt | None |  | 3295 | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying |
| Ready to adopt | None |  | 3295F | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, and Menacing |
| Ready to adopt | None |  | 3295P | Hazing, Harassment, Intimidation, Bullying, Cyber Bullying |
| Ready to adopt | Completed |  | 3296 | Belonging Week |
| Ready to adopt | None |  | 3305 | Prohibition of Tobacco Possession and Use |
| Ready to adopt | None |  | 3320 | Substance and Alcohol Abuse |
| Ready to adopt | Completed |  | 3330 | Student Discipline |
| Ready to adopt | Completed |  | 3335 | Academic Honesty |
| Ready to adopt | None |  | 3340P | Corrective Actions and Punishment Procedure |
| Ready to adopt | Completed |  | 3345 | Use of Restraint, Seclusion, and Aversive Techniques for Students |
| Ready to adopt | Completed |  | 3350 | Detention |
| Ready to adopt | Completed |  | 3360 | Discipline of Students with Disabilities |
| Ready to adopt | Completed |  | 3365 | Student Sex Offenders |
| Ready to adopt | None |  | 3370 | Searches and Seizures |
| Ready to adopt | Completed |  | 3370P | Searches and Seizures Procedure |
| Ready to adopt | Completed |  | 3380 | Extracurricular and Co-Curricular Participation Policy |
| Ready to adopt | None |  | 3390 | Extra- and Co-Curricular Chemical Use Policy |
| Needs discussion | blue dye |  | 3400 | Extracurricular Activities Drug-Testing Program |
| Ready to adopt | None |  | 3400F | Extracurricular Consent Form |
| Ready to adopt | None |  | 3410 | School Sponsored Student Activities |
| Ready to adopt | None |  | 3420 | Student Fund Raising Activities |
| Ready to adopt | None |  | 3430 | Distribution of Fund Drive Literature Through Students |
| Ready to adopt | None |  | 3440 | Student Fees, Fines, and Charges/Return of Property |
| Ready to adopt | None |  | 3500 | Student Health/Physical Screenings/Examinations |
| Ready to adopt | Completed |  | 3505 | Concussion Protocol |
| Ready to adopt | None |  | 3505F1 | Acknowledgment of Receipt of Concussion Guidelines |
| Ready to adopt | None |  | 3505F2 | Authorization to Return to Play or Participate in Student Sports |
| Ready to adopt | Completed |  | 3510 | Administering Medicines to Students |
| Ready to adopt | None |  | 3510F1 | Authorization for Self-Administered Medication |
| Ready to adopt | None |  | 3510F2 | Indemnification/Hold Harmless Agreement for Self-Administration of Medication |
| Ready to adopt | Completed |  | 3515 | Food Allergy Management |
| Ready to adopt | None |  | 3515B | Food Allergy Management Background |
| Ready to adopt | Completed |  | 3515F | Emergency Care Plan |
| Ready to adopt | Completed |  | 3515P | Food Allergy Management Procedure |
| In 1st Review | Open |  | 3520 | Contagious or Infectious Diseases |
| Ready to adopt | Completed |  | 3525 | Immunization Requirements |
| Ready to adopt | None |  | 3530 | Suicide |
| Ready to adopt | None |  | 3540 | Emergency Treatment |
| Ready to adopt | Completed |  | 3545 | Student Interviews, Interrogations, or Arrests |
| Ready to adopt | None |  | 3545F1 | Form for Signature of Arresting Officer |
| Ready to adopt | None |  | 3545F2 | Form for Signature of Interviewing Officer |
| Ready to adopt | None |  | 3550 | Removal of Student During School Hours |
| Ready to adopt | None |  | 3550P | Removal of Student During School Hours Procedure |
| Ready to adopt | None |  | 3560 | Video Surveillance |
| Ready to adopt | None |  | 3580A1 | Relations with Non-Custodial Parents (Alt 1) - picked this one and it is in review folder as 3580 |
| Ready to adopt | None |  | 3610 | Records of Missing Children |
| Ready to adopt | None |  | 3620 | Transfer of Student Records |
| Ready to adopt | None |  | 4000 | Community Relations - Goals |
| Ready to adopt | None |  | 4100 | Public Relations |
| Ready to adopt | None |  | 4105 | Public Participation in Board Meeting |
| Ready to adopt | None |  | 4105F | Request to Address the Board |
| Ready to adopt | None |  | 4110 | Public Complaints |
| Ready to adopt | Completed |  | 4120 | Uniform Grievance Procedure |
| Ready to adopt | Completed |  | 4120F | Uniform Grievance Procedure Form |
| Ready to adopt | Completed |  | 4130F | Charter School Record Request Form |
| Ready to adopt | Completed |  | 4135 | Website Accessibility and Nondiscrimination |
| Ready to adopt | None |  | 4140 | Visitors to the Schools |
| Ready to adopt | Completed |  | 4150 | Accommodating Individuals with Disabilities |
| Ready to adopt | None |  | 4160 | Parents Right-to-Know Notices |
| Liability question | Open | Wait | 4200 | School-Support Organizations |
| Ready to adopt | None | Held | 4210 | Community Use of Charter School Facilities |
| In 1st Review | Open | Held | 4210F | Fee Schedule for Community Use of School Facilities |
| Ready to adopt | None | Held | 4210P | Community Use of School Facilities |
| Ready to adopt | Completed | Held | 4220 | Facilities Use Agreement |
| Needs discussion | Do we want now? | held | 4225 | Equipment Usage |
| Ready to adopt | None |  | 4230 | Use of School Property for Posting Notices |
| Ready to adopt | None |  | 4240 | Distribution of Fund Drive Literature Through Students |
| Ready to adopt | None |  | 4300 | Conduct on School Property |
| Ready to adopt | None |  | 4310 | Contact with Students |
| Ready to adopt | None |  | 4320 | Disruption of School Operations |
| Ready to adopt | None |  | 4400 | Relations with the Law Enforcement and Child Protective Agencies |
| Ready to adopt | None |  | 4410 | Investigations and Arrests by Police |
| Ready to adopt | None |  | 4420 | Sex Offenders |
| Ready to adopt | None |  | 4420F1 | Letter to Parents |
| Ready to adopt | None |  | 4420F2 | Letter to Employers & Contractors |
| Ready to adopt | None |  | 4500 | Public Gifts/Donations to the Schools |
| Ready to adopt | None |  | 4500P1 | Public Gifts to the Schools |
| Ready to adopt | Completed |  | 4500P2 | Public Gifts to the Schools |
| Ready to adopt | None |  | 4520 | Soliciting and Accepting Grants or Donations |
| Ready to adopt | None |  | 4600 | Volunteer Assistance |
| Ready to adopt | None |  | 4600F2 | Volunteer Confidentiality |
| Ready to adopt | Completed |  | 5105 | Certificated Personnel Reemployment |
| In progress | Dan | Next | 5340F | Parent and Guardian Input Form |
| Ready to adopt | Completed |  | 5480 | Leadership Premiums |
| In progress | Committee | later | 6320F | Parent or Guardian Input Form—Principal Evaluation |
| Ready to adopt | None |  | 8000 | Non-instructional Operations - Goals |
| Ready to adopt | Completed |  | 8100 | Transportation |
| Ready to adopt | None |  | 8105 | Extracurricular Transportation |
| Ready to adopt | None |  | 8105F | Extracurricular Transportation Liability Waiver |
| Ready to adopt | None |  | 8105P | Extracurricular Transportation Discipline |
| In 1st Review | Justin |  | 8110 | Safety Busing |
| In 1st Review | Justin |  | 8115 | Hours of Service of Drivers |
| In 1st Review | Justin |  | 8120 | Bus Routes, Stops, and Non-Transportation Zones |
| In 1st Review | Justin |  | 8130 | Transportation of Students with Disabilities |
| In 1st Review | Justin |  | 8140 | Student Conduct on Buses |
| In 1st Review | Justin |  | 8150 | Unauthorized School Bus Entry |
| Ready to adopt | None |  | 8160 | Contracting for Transportation Services |
| removing | n/a |  | 8170 | Charter School-Owned Vehicles |
| In 1st Review | Justin |  | 8180 | Driver Training and Responsibility |
| In 1st Review | Justin |  | 8185 | Use of Wireless Communication Devices by Bus Drivers |
| In 1st Review | Justin |  | 8190 | Emergencies Involving Transportation Vehicles |
| In 1st Review | Justin |  | 8195 | Charter School Vehicle Idling |
| In 1st Review | Justin |  | 8200 | Local School Wellness |
| In 1st Review | Justin |  | 8210 | Charter School Nutrition Committee |
| Ready to adopt | None |  | 8270 | Teacher-to-Student Incentive |
| Ready to adopt | None |  | 8300 | Emergencies and Disaster Preparedness |
| Ready to adopt | None |  | 8500 | Risk Management |
| Ready to adopt | None |  | 8510 | Charter School Safety |
| Ready to adopt | None |  | 8520 | Inspection of Charter School Facilities |
| Ready to adopt | None |  | 8530 | Property Damage |
| Ready to adopt | None |  | 8600 | Records Management |
| Ready to adopt | None |  | 8700 | Computer Software |
| Ready to adopt | None |  | 9000 | School Facilities - Goals |
| In 1st Review | Open |  | 9200 | Contractor License, Surety Bonds, and Insurance |
| Ready to adopt | None |  | 9300 | Operation and Maintenance of Charter School Facilities |
| Ready to adopt | None |  | 9400 | Safety Program |
| Ready to adopt | None |  | 9500 | Security |
| Ready to adopt | None |  | 9600 | Facilities Operations |
| Ready to adopt | None |  | 9610 | Waste Management and Recycling |
| Ready to adopt | None |  | 9700 | Charter School Asbestos Program |