Minutes for

SEPTEMBER 12, 2017

1. **CALL MEETING TO ORDER**

**Roll Call**

Director Fleming-Present

Director Ronge-Present

Director T. Neddo-Present

Director D. Neddo-Present

Director Woolley-Present

Director Peterson-Present

Director Jensen-Arrived 6:56PM

II. **REGULAR SESSION**

* 1. APPROVE AGENDA (**Action**)- Director T.Neddo Motioned to approve the agenda. Director Peterson seconded the motion. The vote was in favor.
  2. APPROVE MINUTES TO THE REGULAR BOARD MEETING OF SEPTEMBER 5, 2017 (**Action**)- Director D. Neddo motioned to approve prior minutes. Director Woolley seconded the motion. The vote was in favor.

c. CHARTER: STATUS- Director Fleming encouraged the board to prepare for the upcoming interview with PCSC officers by responding to any questions asked by members of the community. She also suggested we Neddo suggested a PowerPoint presentation. Director Fleming offered to ask Michelle if there is a template for such presentations (**Action**)

d.     CHARTER: FACILITY OPTION- Director T. Neddo said there are no new properties. She is in contact with Troy, the senior planner for the City of Kuna. There are two properties off of Swan Falls and Director T. Neddo is wondering if we would personally be responsible for solutions to an influx of traffic at Swan Falls and Avalon. Director Woolley mentioned that the intersection in question has been a problem for a long time, the city is aware of the traffic problem there, and it is ACHD’s jurisdiction. Director Woolley also asked about the second location on Swan Falls, as she only knew the location of one. Director T. Neddo said the address is 411 Swan Falls, behind the pallet company to which Director Woolley mentioned that there is access to that property from the Willow Glenn subdivision.

Director Fleming motioned to schedule a meeting with the owner of the 6 acres in the Patagonia subdivision. Director T. Neddo seconded the motion and it was decided that Directors T. Neddo and Fleming will attend the meeting. (**Action**) Directors T. Neddo and Fleming will also follow up with the owner of the property behind the Truss Company.

e.     CHARTER: FUNDING OPPORTUNITIES (Grants/Fundraising/Loans)

Director Peterson mentioned that the dates and times that grants are open for application fluctuate. He recommended that we look at approved grants from previous years and write ours using old ones as a template and make adjustments as necessary.

Director T. Neddo is in communication with a company called Spectrum , which can offer financing for land and buildings at 5.75% interest

Director D. Neddo said there are some small grants available at STEM Action Center Idaho

Director Fleming suggested we pull together a grant packet. Some grants will accept schools without us having an official non-profit status, but our completed 501 (3)(c) are sufficient.

f.    CHARTER: TITLE 1- Director Ronge told the board that the LEA determines how Title 1 funds can be used. She suggested that we wait until year two of operation before looking into Title 1. Director D. Neddo motioned to postpone our investigation of Title 1. Director Woolley seconded the motion. The board was in favor.

g.      CHARTER: LUNCH SERVICES- Director Jensen recommended that we f find someone who is knowledgeable in reading the federal documents required to offer free/reduced lunch. Director Fleming requested that each member of the board contact anyone they know who can assist in helping us understand how to implement free/reduced lunch.

h.       CHARTER: TECH INPUT- Director B. Peterson told the board that the Gmail is back up and running, but that we would need to show Google that we are an authorized school before they will allow us to have a free account. Director T. Neddo motioned that we will keep the [info@pistem.org](mailto:info@pistem.org) and [tfleming@pistem.org](mailto:tfleming@pistem.org) accounts and pay for them each month. Director S. Jensen seconded the motion. The board was in favor of this action. Director B. Peterson informed the board of the pros and cons of a technology plan put forth by Kevin Christensen. Director Peterson said that while onsite servers are nice, if one breaks, then your access is gone. If your server is in the “cloud”, it won’t break and would like to move away from on-site servers. He said that one on- site server for printers is recommended. Director Peterson was tasked to contact e-mail and find out if they have any free programs for schools and if they would provide Office 365 for our school.

i.       CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL (**Action**)

i.   Parliamentary Procedure:  Director Fleming said there is no mention of parliamentary procedures in our by-laws and suggested we adopt a subset of Robert’s Rules that are a bit more lax. Director D. Neddo motioned to further investigate a more lax version of Robert’s Rules. Director Woolley seconded the motion. The board was in-favor.

ii.   Select Board on Track

Director Fleming learned that Board on Track is actually $12,995 per year, not $1,299.50 per year as she first thought. Director Woolley motioned to continue our investigation of Board on Track after our December meeting, as well as other programs. Director Ronge seconded the motion. It was found in-favor of the board.

D

                                                          iii.    Determine usage of a Board Packet- Director Fleming introduced the idea of having a board packet, something we can look over in preparation for board meetings so we can quickly make decisions. Director S. Jensen motioned we use hash tags in the Band App to organize packet information. Director B. Petersen seconded the motion. The board voted in-favor.

                                                         iv.    Recruitment: Discuss seeking a grant writer- Director Peterson mentioned that good grant writers charge a large sum of money. He also said that free and commission based writers aren’t as effective. Director Fleming tasked each member of the board to reach out to contacts who may be helpful in securing grant writers. (**Action**)

j.      FINANCIAL- Financial Reports- Director T. Neddo said there is currently $367.70 in the ICCU account. $150 will be added for a total of $417.70. Director D. Neddo asked if we were currently getting electronic statements. Director Fleming is going to look into it. (**Action**)

k.        COMMUNITY CONNECTIONS

                                                              i.      Rotary Club- Director Woolley and Director Ronge attended the Rotary Club meeting of the proposed Kuna chapter. Director Woolley mentioned that she will receive e-mail contacts from those who attended the meeting. She also said that our main contact for now is the President of the Emmett Chapter, Kathy. Until the Kuna Chapter is established, we can still apply for help from them through the Greater Boise Rotary Foundation.

                                                             ii.      Lions Club- Director Woolley will contact and set up a meeting. (A**ction**)

                                                           iii.     Facebook

                                                           iv.      City: Present to the city (mayor’s office)- Director Fleming motioned to set up a meeting with the Mayor’s office. Director Ronge seconded the motion. The board voted in-favor.

                                                             v.      Idaho School Board Association (ISBA)- Director Fleming mentioned that the e-mail she sent them likely bounced back when our e-mail was down.

                                                           vi.      Bluum

                                                         vii.      Idaho Charter School Network (ICSN)

                                                       viii.      Others: Future Public School, Da Vinci- Director D. Neddo will invite Cindy Hoovel to come to a future board meeting.

l.        STEM KLUB

                                                       i.     Discuss plans (**Action**)- Director Ronge stressed the importance of face to f face contact with the community. She said that boothing is very successful. We currently have a plan to set up a booth at the Tractor Supply Farmers Market on October 7th. Albertsons and Ridley's are also locations to set up booths to promote both the STEM Klub and PiSA and to have surveys and intent to enroll sign ups completed. The Downhome Country Christmas event at the 4th Street Gym was also suggested.

III.                **COMMUNITY QUESTIONS/COMMENTS**

NO COMMUNITY MEMBERS PRESENT

IV.                **ADJOURN** Director D. Neddo motioned to adjourn the meeting at 8:17 pm. Director S. Jensen seconded the motion being voted in-favor of the board.