



Project Impact STEM Academy, Inc.
INVITATION TO BID – 2021-2022 Cleaning/Facility Maintenance

Date: 2/11/2021

Bid # and Title: 1008 - 2021-2022 Cleaning/Facility Maintenance

To: All Bidders

You are invited to submit a bid for cleaning/facility maintenance for the 2021-2022 school year for Project Impact STEM Academy, Inc. located at 2275 W. Hubbard Rd Kuna, ID 83634. The building location and important dates are described below:

Project Address	City	State	Zip Code	Bid Due Date
2275 W. Hubbard Rd.	Kuna	ID	83634	Friday, March 26, 2021 by 4:00pm

Requirements: Project Impact STEM Academy is seeking cleaning/facility maintenance that should include deep clean over summer to include parking lot/sidewalk clearing, snow removal and de-icing of parking lot/sidewalk, building cleaning 2 times a week during the 2021-2022 school year with regular and on call facility maintenance. Please be sure to clearly indicate the total cost and the monthly cost of these services.

The building cleanings should include:

- Offices/Classrooms
 - Empty trash
 - Dusting
 - Wipe Desks
 - Spot wipe walls/doors
 - vacuum/sweep floors
 - Mop
 - Clean, sanitize and polish drinking fountains
 - To include thorough COVID-19 cleaning
- Restrooms
 - Empty trash
 - Clean mirrors
 - Clean sinks
 - Spot wipe walls, doors and urinal partitions
 - Clean urinals / toilets
 - Sweep floors / vacuum
 - Mop

- To include thorough COVID-19 cleaning

Facility maintenance should include:

- Regular:
 - Changing filters
 - Changing light bulbs/upkeep of fixtures
 - Yearly waxing/sealing of the floors
- On Call:
 - Clogged plumbing
 - Snaking toilets
 - Leaking pipes
 - Other Misc.

Meetings to discuss can be scheduled as requested.

The following criteria must be met on each bid received or your bid shall be considered invalid:

- All bids **must be signed and dated** by an authorized representative of your company.
- Review Bid Requirements to be sure that your submitted bid includes ALL items. Failure to include all items could result in disqualification.

Instructions for Submitting Bids

Submittal Address	Project Impact STEM Academy Attn: Molly Brashears 2275 W Hubbard Rd. Kuna, ID 83634
Submittal Envelope Requirements	Bids must have the following information clearly marked and visible on the outside of the envelope: <ul style="list-style-type: none"> • Bid Number and Title • Name of Your Company • Address • Phone Number
Late Submittals	Bids received after the time and date stated in the Bid Due Date section shall be returned unopened to the Bidder.

Questions about the Bid or Request for Information

Primary Contacts	Molly Brashears Email: mbrashears@pistem.org
	Amy Weber Email: aweber@pistem.org