



**Project Impact STEM Academy, Inc.
INVITATION TO BID – 2021-2022 Monthly Contract IT Services**

Date: 5/18/2021

Bid # and Title: July 2021-June 2022 Monthly IT Contract Services

To: All Bidders

You are invited to submit a bid for monthly contract IT services for the 2021-2022 school year for Project Impact STEM Academy, Inc. located at 2275 W. Hubbard Rd Kuna, ID 83634. The building location and important dates are described below:

Project Address	City	State	Zip Code	Bid Due Date
2275 W. Hubbard Rd.	Kuna	ID	83634	Tuesday, June 1, 2021 by 12:00pm

Requirements: Project Impact STEM Academy is seeking half-day/week onsite & unlimited remote services for Information Technology. With the annual contract (including summer break) with full-day/week for one month at the beginning and end of the school year. No overage fees. Please be sure to clearly indicate the total cost and the monthly cost of these services.

Meetings to discuss can be scheduled as requested.

The following criteria must be met on each bid received or your bid shall be considered invalid:

- All bids **must be signed and dated** by an authorized representative of your company.
- Review Bid Requirements to be sure that your submitted bid includes ALL items. Failure to include all items could result in disqualification.

Instructions for Submitting Bids

Submittal Address	Project Impact STEM Academy Attn: Molly Brashears 2275 W Hubbard Rd. Kuna, ID 83634
Submittal Envelope Requirements	Bids must have the following information clearly marked and visible on the outside of

	<p>the envelope:</p> <ul style="list-style-type: none"> • Bid Number and Title • Name of Your Company • Address • Phone Number
Late Submittals	Bids received after the time and date stated in the Bid Due Date section shall be returned unopened to the Bidder.

Questions about the Bid or Request for Information

Primary Contacts	<p>Molly Brashears Email: mbrashears@pistem.org</p>
	<p>Amy Weber Email: aweber@pistem.org</p>