Meeting Minutes for

April 6, 2021

Regular Meeting of Project Impact STEM Academy Board of Directors

1. CALL MEETING TO ORDER
   1. Time 6:34 p.m.
2. ROLL CALL (White)
   1. Director Fleming – N
   2. Director Peterson - Y
   3. Director Jensen - Y
   4. Director White - Y
   5. vacant \_\_\_\_

Quorum - Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (White)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (2020302)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. School Showcase
   3. Outreach Update
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
   2. Vice-Chairman Report
   3. Treasurer Report
   4. Secretary Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (February 2021)
      2. 2020-2021 Budget Revision – timeline, and cursory review of draft
      3. 2021-2022 Budget Hearing – timeline, and cursory review of draft
      4. **Action Item:** Approval 2021 Federal Funding expenditures (employee compensation, etc.)
      5. **Action Item:** 21-22 Facilities Cleaning – Veritas proposal
      6. **Action Item:** 21-22 Facilities Maintenance – Veritas proposal
      7. **Action Item:** 21-22 Career Ladder
      8. **Action Item:** Audit Engagement Letter
   2. (Admin) Community Advisory Committee
6. DISCUSSION/INFORMATION/ACTION
   1. 2021-2022 Preparation Updates
      1. 2021-2022 Graduation Policy Reviews
      2. E-Rate
      3. Lunch Program
      4. Board Member Recruitment
      5. 2021-2022 HS discussion
      6. Status of Contract Renewals and/or Requests for bids
      7. Bylaw Review
         1. **Action Item:** 2nd Read of Res 2021-02 (Communications Officer)
      8. School Calendar
   2. Policy 3015 discussion
   3. Current board seat renewal intention
7. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. Academics
   2. Facilities
   3. Programs/Accreditation
   4. Staffing/Contracts
      1. **Action Item:** 2021-2022 Salary Schedule
      2. Possible action post executive session for any staff hiring
8. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
9. ACTION ITEM LIST
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

**Director Peterson motioned to add Subway Contract under Item VIII Discussion/Information/Action a. ix., motion second by Director White, motion passes with 3 ayes.**

**Director Peterson motioned to approve agenda with change and March 2,2021 minutes, motion second by Director White, passes with 3 ayes.**

* 1. **Action Item:** Financial Reports Approval

**Director Peterson motioned to accept the Financial Reports, motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** Approval 2021 Federal Funding expenditures

**Director Peterson made a motion to accept the 2021 Federal Funding expenditures (employee compensation, etc.), motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** 21-22 Facilities Cleaning – Veritas proposal

**Director Peterson made a motion to accept Veritas 21-22 Facilities Cleaning proposal, motion second by Director White, motion passes with 3 ayes**.

* 1. **Action Item:** 21-22 Facilities Maintenance – Veritas proposal

**Director Peterson made a motion to accept Veritas 21-22 Facilities/Landscape Maintenance, motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** 21-22 Career Ladder

**Director Peterson motioned to accept 21-22 Career Ladder, motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** Audit Engagement Letter

**Director Peterson made a motion to accept Audit Engagement Letter, motion second by Director White, motion passes with 3 ayes.**

* 1. Action Item: 21-22 Subway Contract

**Director Peterson made a motion to accept 21-22 Subway Contract, motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** 2nd Read of Res 2021-02

**Director Peterson made a motion to accept the 2nd Read of Res 2021-02, motion second by Director White, motion passes with 3 ayes.**

* 1. **Action Item:** 2021-2022 Salary Schedule – See Action Item f. – Duplicate – No Action Required.
  2. **Action Item:** Executive Session

**Director Peterson made a motion to move to Executive Session at 8:00, motion second by Director White, motion passes with 3 ayes.**

**Roll Call: Phyllis**

**Director Fleming N**

**Director Peterson Y**

**Director Jensen Y**

**Director White Y**

**Quorum Y**

* 1. **Action Item(s):** Post Executive Session
     1. Staffing Hires – 4-6 para

**Director Peterson made a motion to accept hire of 4-6 para, Kathleen Callery, motion second by Director White, motion passes with 3 ayes**.

**Director Peterson made a motion to end Post Executive Session at 8:09, motion second by Director White, motion passes with 3 ayes.**

**Director Peterson made a motion to adjourn at 8:11, motion second by Director White, motion passes with 3 ayes.**

1. ADJOURN
   1. Time 8:11 p.m.