Meeting Minutes for

April 9, 2019

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM 2275 W. Hubbard Rd. Kuna Idaho 4-6 House (Bldg. 3)

1. CALL MEETING TO ORDER
   1. Time 6:33PM
2. ROLL CALL (Ronge)
   1. Director Fleming \_x\_\_\_
   2. Director Ronge \_7:23PM\_\_\_
   3. Director Peterson \_x\_\_\_
   4. Director Martin \_x\_\_\_
   5. Director Jensen \_x\_\_\_
   6. Director Kunz \_x\_\_\_

Quorum Y

1. MISSION and/or CHARTER DESIGN ELEMENTS
   1. Reading: Director Peterson
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20190312 and 20190321)
      * 1. **M/Peterson S/Martin passed**
      1. **Action Item amended:** Include minutes for 20190305
         1. **M/Peterson S/Jensen passed**
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments – raised ~2K in recent fundraising, discussed plans for sidewalk painting plans and yard games, pennies raffle ongoing
   2. Student Showcase - none
   3. Student Body Report - none
   4. Public members wishing to speak - none
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
      1. Welcome Director Kunz
         1. Oath – given by Director Fleming
         2. Disclose PCSC connection
      2. Board member background checks
      3. Org structure change
      4. Policy/Charter updates
   2. Vice-Chairman Report
   3. Treasurer Report
   4. Secretary Report
      1. **Action Item:** 2018-2019 SY Interim Secretary
         1. **M/Jensen S/Peterson passed**
   5. Communications Report
      1. Graphic Design Package – company selected, $350
5. COMMITTEE REPORTS/INFORMATION
   1. Finance Committee
      1. **Action Item:** Financial Reports Approval (February 2019)
         1. **M/Martin S/Jensen passed**
      2. **Action Item:** SY18-19 Budget Amendment Hearing Schedule
         1. **M/Jensen S/Martin passed**
      3. **Action Item:** SY19-20 Budget Hearing Schedule – June 19th 6:30PM
         1. **M/Peterson S/Jensen passed**
   2. Policy Committee
      1. **Action Item:** Policy 3050 1st reading
         1. **M/Peterson S/Martin passed**
   3. Building & Space Committee
      1. **Action Item:** Additional Space Rental (upon SUP approval), 2 – 28x64 Pacific Mobile trailers
         1. **M/Martin S/Jensen passed**
      2. **Action Item:** Grounds Maintenance Contract
         1. **M/Martin S/Jensen passed**
   4. Administrative Evaluation Committee – being scheduled
6. ADMINISTRATION REPORT/INFORMATION
   1. Recent and Upcoming Events
   2. Staffing Updates
      1. **Action Item:** 7-9 long term Sub/Para Hire – within current salary schedule
         1. **M/Martin S/Jensen passed**
      2. **Action Item:** SY 19-20 Pay Schedule – not presented, postpone
      3. **Action Item:** SY 19-20 Contracts/Hires – none presented, reoccurring for next few months
   3. SDE/PCSC Reports
   4. Facility/System Updates
   5. Academic Programs
      1. **Action Item:** SY19-20 Calendar
         1. **M/Martin S/Peterson passed with contingency to correct total day calculations**
      2. **Action Item:** SY19-20 Kindergarten Schedule
         1. **M/Jensen S/Peterson passed**
7. DISCUSSION/INFORMATION
   1. Board Seat Vacancy announcement (selection to be made 7/2/19)
      1. **Action Item:** Vacancy announcement – corrected motion – Vacancy opening
         1. **M/Martin S/Jensen passed**
      2. **Action Item:** Director Lead for Board Candidates – **no action required**
         1. Director Peterson
   2. Parent Survey Results
   3. Executive Director Position
      1. **Action Item:** ED Hire schedule – schedule discussed, 4/9 opening/posting, all interviews, reviews by 4/30, 5/7 announcement
         1. **M/Martin S/Ronge passed**
   4. 2018-2019 Working Session Schedule
      1. **Action Item:** Working Session schedule
         1. **M/Martin S/Ronge passed**
   5. 2019-2020 Regular/Working Session Meeting Schedule
      1. **Action Item:** Meeting schedule(s)
         1. **M/Martin S/Jensen passed**
   6. Ongoing Policy Reviews and Revisions
      1. **Action Item:** 2nd Read Policy 5400 revisions
         1. **M/Martin S/Jensen passed**
   7. Summer staffing
8. ACTION AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes
   2. **Action Item:** 2018-2019 SY Interim Secretary
   3. **Action Item:** Financial Reports Approval (February 2019)
   4. **Action Item:** SY18-19 Budget Amendment Hearing Schedule
   5. **Action Item:** SY19-20 Budget Hearing Schedule
   6. **Action Item:** Policy 3050 1st read
   7. **Action Item:** Additional Space Rental (upon SUP approval)
   8. **Action Item:** Grounds Maintenance Contract
   9. **Action Item:** 7-9 Sub Hire
   10. **Action Item:** SY 19-20 Pay Schedule
   11. **Action Item:** SY 19-20 Contracts/Hires
   12. **Action Item:** SY19-20 Calendar
   13. **Action Item:** SY19-20 Kindergarten Schedule
   14. **Action Item:** Vacancy announcement
   15. **Action Item:** Director Lead for Board Candidates
   16. **Action Item:** ED Hire schedule
   17. **Action Item:** Working Session schedule
   18. **Action Item:** Meeting schedule(s)
   19. **Action Item:** 2nd Read Adoption of Policy 5400 revisions
9. ADJOURN
   1. Time 7:49PM **M/Martin S/Ronge passed**