Meeting Minutes for

August 4, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM **2275 W Hubbard Road Kuna, ID 83634 Bldg. 1 (limited occupancy)**

1. CALL MEETING TO ORDER
   1. Time 6:33
2. ROLL CALL (Clerk-Phyllis)
   1. Director Fleming -Y-
   2. Director Peterson -Y-
   3. Director Jensen -Y-
   4. vacant \_\_\_\_
   5. vacant \_\_\_\_

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Jensen)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20200707)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. School Showcase
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
      1. PCSC Performance Framework Changes
   2. Vice-Chairman Report
   3. Treasurer Report
   4. Secretary Report
      1. **Action Item:** New Board member application: Nelson White
   5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (June 2020)
      2. ESSER and CFAC Funding
      3. PPP Forgiveness Application
      4. SY19-20 Audit
      5. **Action Item:** 1st read Fiscal Policies and Procedures
      6. **Action Item:** Non-ESSERF - Idaho Rebounds - Corona Virus Relief Fund Grant
   2. (Board) Policy Committee
      1. **Action Item:** 1st read RES 2020-5 (sick leave)
      2. **Action Item:** 1st read RES 2020-6 (policy 8300)
   3. (Admin) Advisory Committee – no update
   4. (Board) Administrator Review – no update
6. GOALS (August assign leads)
   1. School Goals
      1. NSLP
      2. Culture Development
      3. Consistent Communication
   2. Leadership Goals
      1. School Build/Financing
      2. Board Member(s)
      3. SY Task Calendar with contingency planning
7. DISCUSSION/INFORMATION/ACTION
   1. ISBA Training scheduled: Roles and Responsibilities and Administrator Evaluation, 9/18 5PM
   2. **Action Item:** Release of Liability Form
8. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. SY 2020-2021
      1. Public comment (time will be limited to 5 minutes /patron and overall comment time may be limited)
      2. **Action Item:** Pandemic/Re-Opening Plan (draft posted separately on the school website)
   2. Facilities
   3. Programs/Accreditation
   4. Staffing
      1. **Action Item:** Classified hire(s) \* Executive Session if required and action performed post session
      2. Position descriptions
      3. Employee Handbook
9. EXECUTIVE SESSION \*if required for hire(s)
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Action items may occur proceeding session.
10. ACTION ITEM LIST
    1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

**Director Peterson made a motion to make the following changes to the agenda and correction to the 20200707 meeting minutes; adjust ESSERF grant acceptance to all State and Federal COVID grants, add review and acceptance of the SLP contract, and correct the prior meeting minutes Action Item C from Director Jensen to Director Martin**, second by Director Jensen, passed.

* 1. **Action Item:** New Board member

**Director Jensen made a motion to accept the board application for Nelson White, second by Director Peterson, passed.**

* 1. **Action Item:** Financial Reports Approval

**Director Peterson made a motion to accept the June 2020 expense report, second by Director Jensen, passed.**

* 1. **Action Item:** 1st read Fiscal Policies and Procedures

**Director Peterson made a motion to accept the Fiscal Policies and Procedures 1st read, second by Director Jensen, passed.**

* 1. **Action Item:** Non-ESSERF - Idaho Rebounds - Corona Virus Relief Fund Grant

**Director Peterson made a motion to accept all Federal and State COVID grants and funds, second by Director Jensen, passed.**

* 1. **Action Item:** 1st read RES 2020-5 (sick leave)

**Director Peterson made a motion to accept RES 2020-5 (sick leave) 1st read, second by Director Jensen, passed.**

* 1. **Action Item:** 1st read RES 2020-6 (policy 8300)

**Director Peterson made a motion to accept RES 2020-6 (policy 8300) 1st read, second by Director Jensen, passed.**

* 1. **Action Item:** Release of Liability

**Director Peterson made a motion to accept the release liability form as is, second by Director Jensen, passed.**

* 1. **Action Item:** Pandemic/Re-Opening Plan

**Meeting opened up to the parents and staff attending the meeting online for questions regarding the proposed re-opening plan and suggested changes.**

**Director Peterson made a motion to adopt the draft re-opening plan with noted changes, second by Director Jensen, passed.**

* 1. **Action Item:** Classified hire(s)

**Director Peterson made a motion to accept the Para-Hire provided in the August 4, 2020 meeting packet, second by Director Jensen, passed.**

* 1. **Action Item: SLP Contract (added per amended agenda)**

**Director Peterson made a motion to accept the SLP Contract, second by Director Jensen, 2 yeas 1 abstained, passed.**

1. ADJOURN
   1. Time 8:44

**Director Peterson moved that the meeting adjourn, second by Director Jensen, passed.**

**Submitted by Phyllis Martinsen, Clerk**