Minutes for

September 1, 2020

Regular Meeting of Project Impact STEM Academy Board of Directors

6:30 PM **2275 W Hubbard Road Kuna, ID 83634 Bldg. 3 (limited occupancy <10)**

1. CALL MEETING TO ORDER
   1. Time 6:30 P.M.
2. ROLL CALL (Peterson)
   1. Director Fleming Y
   2. Director Peterson Y
   3. Director Jensen Y
   4. Director White Y
   5. vacant \_\_\_\_

Quorum Y

1. READING OF MISSION or CHARTER DESIGN ELEMENTS (Peterson)
   1. **Mission**: Project Impact STEM Academy will provide an engaging, adaptive learning environment through the use of personalized learning plans, intentionally integrated curriculum, mastery-based progression, and authentic projects embedded in science, technology, engineering, and math. In this environment, students will gain confidence, practice failure until it is no longer intimidating, and become invested in the life-long pursuit of knowledge.
   2. **Design Elements**:
      1. STEM will be developed as a school-wide culture through a focus on inquiry, problem solving, and flexible scheduling.
      2. Curriculum will be mastery-based and personalized.
      3. Curriculum will be integrated across subjects through use of project-based learning strategies as well as reading and writing projects.
      4. Expanded assessment methodologies will be used school-wide, including portfolios, presentations, and rubrics that focus on critical thinking, communication, collaboration, and creativity.
2. CONSENT AGENDA
   1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes (20200804, 20200812)
3. ANNOUNCEMENTS/PUBLIC DISCUSSION
   1. PPP Comments
   2. School Showcase (Dr. Hettinger – staff)
   3. Outreach Update
4. OFFICER REPORTS/INFORMATION
   1. Chairman Report
   2. Vice-Chairman Report
   3. Treasurer Report
   4. Secretary Report
      1. **Action Item:** Board member Oath Director White
      2. **Action Item:** Officer/Treasurer
   5. Communications Report
5. COMMITTEE REPORTS/INFORMATION
   1. (Admin) Finance Committee
      1. **Action Item:** Financial Reports Approval (July 2020)
      2. Grant Funding Updates
      3. PPP Forgiveness Application
      4. SY19-20 Audit
      5. **Action Item:** Red Apple July Services Request
      6. **Action Item:** Adoption/ 2nd read Fiscal Policies and Procedures
   2. (Board) Policy Committee
      1. **Action Item:** Adoption/ 2nd read RES 2020-5 (sick leave)
      2. **Action Item:** Adoption/ 2nd read RES 2020-6 (policy 8300)
   3. (Admin) Advisory Committee – no update
   4. (Board) Administrator Review – no update
6. GOALS
   1. School Goals
      1. NSLP (Ms. Brashears)
      2. Culture Development (Dr. Hettinger)
      3. Consistent Communication (Mrs. Peterson)
   2. Leadership Goals
      1. School Build/Financing (Chairman Fleming)
      2. Board Member(s) (Chairman Fleming)
      3. SY Task Calendar with contingency planning (Director Peterson)
7. DISCUSSION/INFORMATION/ACTION
   1. COVID Plan Revisions
      1. **Action Item:** Critical Infrastructure Workers
   2. ISBA Training scheduled: Roles and Responsibilities and Administrator Evaluation, 9/18 5PM
8. ADMINISTRATION REPORT/INFORMATION/ACTION
   1. Academics
   2. Facilities
   3. Programs/Accreditation
   4. Staffing/Contracts
      1. **Action Item:** Psychological Service Contract Renewal
      2. **Action Item:** Classified hire(s) \* Executive Session if required and action performed post session if required
      3. Position descriptions
      4. Student/Family Handbook
9. EXECUTIVE SESSION
   1. **Action Item:** Under Idaho State Code 74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student; Action items may occur proceeding session.
10. ACTION ITEM LIST
    1. **Action Item:** Adoption of the Agenda and Prior Meeting Minutes

**Director Peterson made a motion to adopt the meeting agenda and prior meeting minutes (202000804 and 20200812), Director Jensen second the motion, agenda and meeting minutes adopted.**

* 1. **Action Item:** Board member oath

**New board member Mr. Nelson White took the board oath given by Director Peterson.**

**Director Peterson made a motion to accept Mr. Nelson White as our new board member, Director Nelson White, Director Jensen second the motion, Director Nelson is approved.**

* 1. **Action Item:** Officer/Treasurer

**Director Peterson made a motion to table action item XII. C. appointing the Officer/Treasurer until the next regular board meeting, Director Jensen second the motion, motion carried.**

* 1. **Action Item:** Financial Reports Approval

**Director Peterson made a motion to accept the new format and the July 2020 financial, Director Jensen second the motion, motion carried.**

* 1. **Action Item:** Red Apple July Services Request

**Director Peterson made a motion to postpone service payment request decision until audit completion, Director Jensen second the motion, motion carried.**

* 1. **Action Item:** Adoption/ 2nd read Fiscal Policies and Procedures

**Director Peterson made a motion to accept / 2nd read of Fiscal Policies and Procedures, Director Jensen second the motion, policies and procedures adopted.**

* 1. **Action Item:** Adoption/ 2nd read RES 2020-5 (sick leave)

**Director Peterson made a motion to accept / 2nd read of RES 2020-5 (sick leave), Director Jensen second the motion, resolution adopted.**

* 1. **Action Item:** Adoption/ 2nd read RES 2020-6 (policy 8300)

**Director Peterson made a motion to accept / 2nd read of RES 2020-6 (policy 8300), Director Jensen second the motion, resolution adopted.**

* 1. **Action Item:** Critical Infrastructure Workers

**Director Peterson made a motion to add “Critical Infrastructure Workers” language to the COVID plan, Director Jensen second the motion, langue adopted.**

* 1. **Action Item:** Psychological Service Contract Renewal

**Director Peterson made a motion to renew the Psychological Service Contract, Director Jensen second the motion, contract renewal approved.**

* 1. **Action Item:** Classified hire(s)

**Director Peterson made a motion to move to Executive Session in order to consider under Idaho State Code 74-206 (a) the hiring of a public officer, employee, staff member or individual agent at 7:34 P.M., Director Jensen second the motion, motion carried.**

**Roll Call – Clerk Phyllis Martinsen**

**Director Fleming Y**

**Director Peterson Y**

**Director Jensen Y**

**Director White Y**

**Quorum Y**

**Executive Session Ended 8:21 P.M.**

**Director Peterson motioned to end the Executive Session at 8:21 P.M., Director Jensen second the motion, motion carried.**

**Director Peterson made a motion to accept the hiring of the 5 classifieds presented in the board packet, Director Jensen second the motion, classifieds approved.**

**Director Jensen made a motion to accept the employee hire for the National School Lunch program with contingency that the money budgeted for Special Education Para remains unchanged, Director Peterson second the motion, motion carried.**

* 1. **Action Item:** Contract Release Request

**Director Peterson made a motion to dismiss release of the contract, Director White second the motion, motion carried.**

1. ADJOURN
   1. Time 8:28 P.M.

**Director Peterson made a motion to end the meeting at 8:28 P.M., Director White second the motion, motion carried.**