

## **Lottery Policy**

### **Equitable Selection Process:**

If the initial capacity of Project Impact STEM Academy (Pi-STEM) is insufficient to enroll all prospective students, or if capacity is insufficient to enroll all prospective students in subsequent school years, then Pi-STEM will determine who will be offered admission to Pi-STEM by conducting a fair and equitable selection process. That process will use a randomized method for identifying the draw order for the grades and for all student applications. The method will be transparent and follow a clearly defined process. Pi-STEM will be using the randomized method in an effort to increase the accuracy of the data and reduce the amount of time required to perform the lottery. Children entering Kindergarten and first grade must comply with Idaho State code 33-201 which states... "School age" is defined as including all persons resident of the state, between the ages of five (5) and twenty-one (21) years. For the purposes of this section, the age of five (5) years shall be attained when the fifth anniversary of birth occurs on or before the first day of September of the school year in which the child is to enroll in kindergarten. For a child enrolling in the first grade, the age of six (6) years must be reached on or before the first day of September of the school year in which the child is to enroll. Any child of the age of five (5) years who has completed a private or public out-of-state kindergarten for the required four hundred fifty (450) hours but has not reached the "school age" requirement in Idaho shall be allowed to enter the first grade. For all other grades should a parent or guardian choose to hold their child back that may be done at the discretion of the parent. For those guardians who would like to move their child ahead a grade that decision must be made at the discretion of the administration.

### **Priority Preferences for Subsequent Enrollment Periods**

Project Impact STEM Academy (Pi-STEM) will have admission preferences for enrollment of students in subsequent school years, with the selection hierarchy with respect to such preferences as follows:

1. First, to pupils returning to Pi-STEM.
2. Second, to children of charter school founders and children of staff at Pi-STEM, not to exceed ten percent (10%) of student population. If the number of children does not exceed the allowable ten percent (10%) founder preference, one seat per grade will be held for Pi-STEM faculty and staff children.
3. Third, to siblings of pupils already enrolled in Pi-STEM.
4. Fourth, to prospective students who live within attendance boundaries.
5. Fifth, to prospective students who live outside the attendance boundaries.

Siblings are to be defined as, "any relation that resides within the custodial guardian's place of residence." Sibling preference is assigned to any defined siblings immediately following the draw of the child with enrolling siblings. When a child with siblings is drawn, their siblings are immediately placed in group 3. For siblings that will be attending the same grade, they will be

provided with a single entry in the lottery. When the card is drawn, each sibling will be given consecutive draw numbers for that grade.

**Proposed Attendance list:**

Each year Pi-STEM will maintain a proposed attendance list containing the names of all prospective students on whose behalf a timely request for admission was received, separated by grade level. The proposed attendance list will contain columns next to the name of each student, in which Pi-STEM will designate admission preferences applicable to each prospective student. The columns will designate “A” for returning preference; “B” for founders preference; “C” for sibling preference, with a corresponding cross-reference to each of the siblings of the prospective student; “D” for attendance area preference; and “E” column for students outside of the attendance area.

**Final Selection List:**

The names of the persons in highest order on the final selection list will have the highest priority for admission to Pi-STEM in that grade, and will be offered admission to Pi-STEM in such grade until all seats for that grade are filled.

**Notification and Acceptance Process:**

1. After conducting the selection process, Pi-STEM will call the parent, guardian, or other person who submitted an admission request on behalf of the student, advising the person that the student has been selected for admission to Pi-STEM. At that time, or within 48 hours of notification, a verbal acceptance of the offer is expected. This acceptance will hold the student's spot at Pi-STEM until the offer letter is signed. The offer letter must be signed by the student's parent or guardian, and returned to Pi-STEM by the date designated in the offer letter from Pi-STEM.
2. Anyone who misses the 48 hour notification deadline and then still expresses interest in attending, will be placed at the bottom of their respective waitlist.
3. Within fourteen days after conducting the selection process, Pi-STEM will email the parent or guardian, or other person who has submitted an admission request on behalf of the student, advising them that the prospective student is not eligible for admission, but will be placed on a waiting list and may be eligible for admission at a later date if a seat becomes available.
4. If a parent, guardian, or other person receives a verbal admission offer, or an offer letter on behalf of a student and declines admission, either verbally or by failing to sign and return the offer in a timely manner by the date designated in the offer letter, then the name of that student will be removed from the final selection list, and that seat will be made available to the next eligible student on the final selection list.
5. If a student withdraws from Pi-STEM during the school year for any reason, then the seat that opens in that grade will be made available to the next eligible student on the final selection list.

**Subsequent School Years:**

The final selection list for a given school year will not roll over to the next subsequent school

year. If the capacity of Pi-STEM is not sufficient to enroll all prospective students during the next subsequent school year, then a new equitable selection process will be conducted by Pi-STEM for that year.

All prospective students who miss the enrollment deadline will be placed at the bottom of the final selection list in the order in which they are received. They will only receive admittance to PiSA when all prospective students on the final selection list have been given the option of acceptance and there are still vacancies in the grade level needed.

### **Grade Level Cap**

Number of students per class/per grade allowable by authorized charter (class size may be smaller)

Kindergarten - 1 Class with 24 students each class (possibly split to AM/PM) - Cap = 24

Grade 1 - 1 Class with 24 students each class - Cap = 24

Grade 2 - 1 Class with 28 students each class - Cap = 28

Grade 3 - 1 Class with 28 students each class - Cap = 28

Grade 4 - 1 Class with 28 students each class - Cap = 28

Grade 5 - 1 Class with 28 students each class - Cap = 28

Grade 6 - 1 Class with 28 students each class - Cap = 28

Grade 7 - 1 Class with 28 students each class - Cap = 28

Grade 8 - 1 Class with 28 students each class - Cap = 28 (Starting in 2019)

Grade 9 - 1 Class with 28 students each class - Cap = 28

Grade 10 - 1 Class with 28 students each class - Cap = 28 (Starting in 2019)

Grade 11 - 1 Class with 28 students each class - Cap = 28 (Starting in 2020)

Grade 12 - 1 Class with 28 students each class - Cap = 28 (Starting in 2021)