



# Project Impact STEM Academy

*Invested in the life-long pursuit of knowledge.*

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March 26, 2020

## COVID 19 School Plan:

Following the guidance and recommendations from the Idaho State Board of Education, State Department of Education, and US Department of Education, Project Impact STEM Academy will implement educational virtual school plans as outlined. This plan will be in effect beginning March 30, 2020 through April 20, 2020 unless further changes by the school board are made.

## Academics:

- Pi STEM will transition its learning environment to a virtual environment.
- Overview of each grade-levels daily and “late-start Monday” class schedules will be provided on Class Dojo.
- All teachers, including specials, are creating Google Classrooms where they are posting daily outlines for their class assignments, links to Google Meet sessions, due dates for assignments, and class expectations.
- Teachers will record each Google Meet session or provide a recording of their core instruction for those unable to attend the live connection.
- Teachers will be able to communicate with students through GoGuardian Chat, Google Classroom chat, and through Google Meet. Additionally, students and parents can communicate with teachers via email or by requesting a virtual Google Meet.
- Attendance will be taken primarily through a student’s login to the system.
- Assignments will be managed through both online submission and weekly folders. The weekly folder exchange (new work delivered and turned in work collected) will occur Monday mornings. Additional details will be mailed to parents regarding the folder exchange procedures if it pertains to them (this is primarily K-3 students and students without internet access). Folder exchange may occur through bus drop-off or through (see more details below) a drive-thru drop-off/pick-up process at the school.
- Early release Wednesday will switch to “late start Monday” to accommodate weekly folder swaps. On Monday, school will begin at 9:45 AM. On Tuesday – Friday, school will start at 8:15 AM.

- The school schedules have been moved around a bit to accomplish two things:
  - Provide a common lunch period for all students.
  - Provide more staff availability for RTI time in the elementary schedule.
  - Provide flexibility for parents for when students complete work in their specials classes: Social Studies (1<sup>st</sup>-6<sup>th</sup>); PE/Health (1<sup>st</sup> – 8<sup>th</sup>); Technology (1<sup>st</sup> – 8<sup>th</sup>); and Art (1<sup>st</sup> – 8<sup>th</sup>).
  - Core instruction & RTI has been left on a similar schedule our normal school day in an effort to provide some consistency for students. Some students may finish work early and they can take this time to complete work in other classes or just take a break.
  
- We ask that parent's help by:
  - Having students show them the work that they have completed each day and then compare this to the expectations shown in Google Classroom.
  - Helping students to set-up a work area and help them with transitioning their mindset to online school.
  - Share this information with other adults that are helping to monitor your child's progress while on online school and when they are on Google Meet.
  - If your child is in grades K-3 and will be using an iPad to access online school, you will need to download the Google Classroom and Google Meet apps available in iTunes. The Google Suite of products does not require any download of apps Chromebook systems. If your child will be using a laptop that does not currently have Google Chrome, you will need to download Google Chrome so that they can access the Google Classroom and Google Meet.
  - Participate in Monday morning pick-up and drop off of work, as it relates to your circumstance.

- Participate in device pick-up and managing of borrowed devices at home, as it relates to your circumstance. Devices borrowed from the school should be used strictly for school related work.
- Help students with remembering to charge their devices nightly.
- If you are a family that does not have internet, please contact [jhettinger@pistem.org](mailto:jhettinger@pistem.org) . We have alternate options available and we need to make sure that we know which of these options your family has chosen so that we know best how to service your children.

Operational:

- Office hours will still take place virtually, during the following time periods:
  - Dr. Hettinger - 8:00 am -3:30 pm (schedule via e-mail [jhettinger@pistem.org](mailto:jhettinger@pistem.org) or phone (208)949-1118)
  - Mrs. Prillaman, Dean of Students & Tech Support - 8:00 am - 3:30 pm (schedule via email at [aprillaman@pistem.org](mailto:aprillaman@pistem.org))
  - Molly Brashears - Office Manager - 8:00 am - 3:30 pm (schedule via email at [mbrashears@pistem.org](mailto:mbrashears@pistem.org))
- All teaching staff will be available via email and ClassDojo, as well as virtually through Zoom or Google Meet during regular business hours – when not involved in instruction.
- Teachers will post virtual office hour links in Google Classroom for students.
- All IEP, 504, teacher collaboration, and committee meetings will take place virtually.
- Bus stops will be adjusted slightly because the Brown Bus needs to ensure that they have a safe pull off zone at each stop. If you currently are a student serviced by Brown Bus we will provide homework drop-off and pick-up service at a designated drop-off location. This will primarily impact students in grades K-3 and students without internet service, however, it could also impact other students intermittently if we need to push out a novel, etc. **NOTE: Bus work drop-off and pick-up service will not start until the week of 4/6/2020.**
- The technology survey that parents participated in has allowed us to identify each child that will need to loan a school owned device to participate in online school, providing a



that each student has a device to engage in online learning. Based on this information, we are currently able to provide:

- A Chromebook devices for each child in grades 4-10 that doesn't have access to a laptop or Chromebook, 1:1.
- A Chromebook device for each child in grades K-3 that doesn't have access to an Apple iPad, laptop, Chromebook, 1:1.
- Device hand-out will occur through a drive-thru procedure on Monday, 3/30/2020, morning during assigned time slots between 7:00 AM and 9:00 AM at Project Impact STEM Academy, if this is applicable to your family you will be receiving an email with more details.
- Students in grades K-3, special education students, and students unable to access the internet will have material pick-ups Monday, 3/30/2020, morning between 7:00 AM and 9:00 AM. More detailed information will be sent out through email to these families.
- Lottery timeline will remain as planned but be held virtually. Please make sure that all your intention to re-enroll and your lottery application has been completed for the 2020-2021 school year. Also, let your friends and family know about Pi STEM and encourage them to complete a lottery application for the 2020-2021 school year.
- We are currently working on setting-up a virtual parent meeting for Sunday afternoon, keep an eye out for more communication regarding this virtual meeting.

Sincerely,

Jill Hettinger  
Executive Director  
Project Impact STEM Academy

MONDAY Schedule for Kindergarten:

-Delayed Start - (Pick up of materials)

9:45 – 10:00	House time with Mentor Teacher (attendance taken)
10:00 - 10:30	Writing Instruction with Mrs. Rick (attendance taken)
10:30-11:00	Reading Instruction with Mrs. Rick (attendance taken)
11:00 - 11:30	Math Instruction with Mrs. Rick (attendance taken)
11:30	Dismissal

Daily Schedule for Kindergarten:

8:15 – 8:30	House time with Mentor Teacher (attendance taken)
8:30-9:05	Writing Instruction with Mrs. Rick (attendance taken)
9:05 - 9:20	Break
9:20-10:00	Reading Instruction with Mrs. Rick (attendance taken)
10:00 - 10:30	Math Instruction with Mrs. Rick (attendance taken)
10:30-11:00	Science Instruction with Mrs. Rick
11:00-11:30	Question of the Day & Clean-up
11:30	Dismissal

MONDAY Schedule for 1<sup>st</sup> Grade:

-Delayed Start - (Pick up of materials)

9:45 – 10:45	Reading Instruction with Ms. Tatom (attendance taken)
10:45 – 11:45	Composition Writing and Science with Ms. Brown (attendance taken)
11:45 – 12:35	Lunch Time
12:35 – 1:35	Math Instruction with Ms. Sparkman (attendance taken)
1:35 – 2:15	Math Club (assigned on-line content and small group instruction)
2:15 – 2:55	Reading Club (assigned on-line content and small group instruction)
2:55 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 1<sup>st</sup> Grade:

8:15 – 8:45	House time with Mentor Teacher (attendance taken)
8:45-9:45	Math Instruction with Mrs. Sparkman (attendance taken)
9:45 – 10:45	Reading Instruction with Ms. Tatom (attendance taken)
10:45 – 11:45	Composition Writing and Science with Ms. Brown (attendance taken)
11:45 – 12:35	Lunch Time
12:35 – 1:15	Math Club (assigned on-line content and small group instruction)
1:15 – 1:55	Reading Club (assigned on-line content and small group instruction)
1:55 – 3:05	Electives (See your elective packets and Google Classroom for required)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 2nd Grade:

-Delayed Start - (Pick up of materials)

9:45-10:45	Math Instruction with Mrs. Sparkman (attendance taken)
10:45 – 11:45	Reading Instruction with Ms. Tatom (attendance taken)
11:45 – 12:35	Lunch Time
12:35 – 1:35	Composition Writing and Science with Ms. Brown (attendance taken)
1:35 – 2:15	Math Club (assigned on-line content and small group instruction)
2:15 – 2:55	Reading Club (assigned on-line content and small group instruction)
2:55 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 2<sup>nd</sup> Grade:

8:15 – 8:45	House time with Mentor Teacher (attendance taken)
8:45-9:45	Composition Writing and Science with Ms. Brown (attendance taken)
9:45-10:45	Math Instruction with Mrs. Sparkman (attendance taken)
10:45 – 11:45	Reading Instruction with Ms. Tatom (attendance taken)
11:45 – 12:35	Lunch Time
12:35 – 1:15	Math Club (assigned on-line content and small group instruction)
1:15 – 1:55	Reading Club (assigned on-line content and small group instruction)
1:55 – 3:05	Electives (See your elective packets and Google Classroom for required)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 3rd Grade:

-Delayed Start - (Pick up of materials)

9:45 – 10:45	Composition Writing and Science with Ms. Brown (attendance taken)
10:45 – 11:45	Math Instruction with Mrs. Sparkman (attendance taken)
11:45– 12:35	Lunch Time
12:35 – 1:35	Reading Instruction with Ms. Tatom (attendance taken)
1:35 – 2:15	Math Club (assigned on-line content and small group instruction)
2:15 – 2:55	Reading Club (assigned on-line content and small group instruction)
2:55 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 3<sup>rd</sup> Grade:

8:15 – 8:45	House time with Mentor Teacher (attendance taken)
8:45-9:45	Reading Instruction with Ms. Tatom (attendance taken)
9:45 – 10:45	Composition Writing and Science with Mrs. Brown (attendance taken)
10:45 – 11:45	Math Instruction with Mrs. Sparkman (attendance taken)
11:45– 12:35	Lunch Time
12:35 – 1:15	Math Club (assigned on-line content and small group instruction)
1:15 – 1:55	Reading Club (assigned on-line content and small group instruction)
1:55 – 3:05	Electives (See your elective packets and Google Classroom for required)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)



MONDAY Schedule for 4th Grade:

-Delayed Start - (Pick up of materials)

9:45 – 10:45	Math instruction with Mr. Thornton (attendance taken)
10:45 – 11:45	Science with Mrs. Duty (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	ELA with Mrs. Crownhart (attendance taken)
1:30 – 3:05	Personalize Learning Time (meet with the teacher that teaches that class you need the most help in)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 4<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	Math Instruction with Mr. Thornton (attendance taken)
9:30 – 10:50 activities)	Electives (See your elective packets and Google Classroom for required
10:50 – 11:45	Science with Mrs. Duty (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:35	ELA with Mrs. Crownhart (attendance taken)
1:35 – 2:20	Math Club (assigned on-line content and small group instruction)
2:20 – 3:05	Reading Club (assigned on-line content and small group instruction)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 5th Grade:

-Delayed Start - (Pick up of materials)

9:45- 10:45	ELA with Mrs. Crownhart (attendance taken)
10:45 – 11:45	Math Instruction with Mr. Thornton (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	Science with Mrs. Duty (attendance taken)
1:30 – 3:05	Personalize Learning Time (meet with the teacher that teaches that class you need the most help in)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 5<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	ELA with Mrs. Crownhart (attendance taken)
9:30 – 10:50 activities)	Electives (See your elective packets and Google Classroom for required
10:50 – 11:45	Math Instruction with Mr. Thornton (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:35	Science with Mrs. Duty (attendance taken)
1:35 – 2:20	Math Club (assigned on-line content and small group instruction)
2:20 – 3:05	Reading Club (assigned on-line content and small group instruction)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 6th Grade:

-Delayed Start - (Pick up of materials)

9:45-10:45	Science with Mrs. Duty (attendance taken)
10:45 – 11:45	ELA with Mrs. Crownhart (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	Math Instruction with Mr. Thornton (attendance taken)
1:30 – 3:05	Personalize Learning Time (meet with the teacher that teaches that class you need the most help in)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 6<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	Science with Mrs. Duty (attendance taken)
9:30 – 10:50 activities)	Electives (See your elective packets and Google Classroom for required
10:50 – 11:45	ELA with Mrs. Crownhart (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:35	Math Instruction with Mr. Thornton (attendance taken)
1:35 – 2:20	Math Club (assigned on-line content and small group instruction)
2:20 – 3:05	Reading Club (assigned on-line content and small group instruction)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 7th Grade:

-Delayed Start - (Pick up of materials)

9:45-10:45	Math Instruction with Mr. Deidrick (attendance taken)
10:45 – 11:45	History with Mr. Eshelman (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	Science Instruction with Ms. Young (attendance taken)
1:30 – 2:30	ELA with Mrs. Quiroz (attendance taken)
2:30 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 7<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	Math Instruction with Mr. Deidrick (attendance taken)
9:30 – 10:50 activities)	Electives (See your elective packets and Google Classroom for required Math RTI (assigned students only) 9:30 - 10:10 Tuesday, Wed, & Thurs Reading RTI (assigned students only) 10:10-10:50 Tuesday, Wed, & Thurs
10:50 – 11:45	History with Mr. Eshelman (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:25	Science Instruction with Ms. Young (attendance taken)
1:25 – 2:15	ELA with Mrs. Quiroz (attendance taken)
2:15 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 8th Grade:

-Delayed Start - (Pick up of materials)

9:45-10:45	History with Mr. Eshelman (attendance taken)
10:45 – 11:45	Math Instruction with Mr. Deidrick (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	ELA with Mrs. Quiroz (attendance taken)
1:30 – 2:30	Science Instruction with Ms. Young (attendance taken)
2:30 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 8<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	History with Mr. Eshelman (attendance taken)
9:30 – 10:50 activities)	Electives (See your elective packets and Google Classroom for required Math RTI (assigned students only) 9:30 - 10:10 Tuesday, Wed, & Thurs Reading RTI (assigned students only) 10:10-10:50 Tuesday, Wed, & Thurs
10:50 – 11:45	Math Instruction with Mr. Deidrick (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:25	ELA with Mrs. Quiroz (attendance taken)
1:25 – 2:15	Science Instruction with Ms. Young (attendance taken)
2:15 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 9th Grade:

-Delayed Start - (Pick up of materials)

9:45- 10:45	Science Instruction with Ms. Young (attendance taken)
10:45 – 11:45	ELA with Mrs. Quiroz (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	Math Instruction with Mr. Deidrick (attendance taken)
1:30 – 2:30	History with Mr. Eshelman (attendance taken)
2:30 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 9<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	Science Instruction with Ms. Young (attendance taken)
9:30 – 10:50	Electives: MWF - Technology, Art TTH (9:30 - 10:10), & PE TTH (10:10-10:50)
10:50 – 11:45	ELA with Mrs. Quiroz (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:25	Math Instruction with Mr. Deidrick (attendance taken)
1:25 – 2:15	History with Mr. Eshelman (attendance taken)
2:15 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

MONDAY Schedule for 10th Grade:

-Delayed Start - (Pick up of materials)

9:45-10:45	ELA with Mrs. Quiroz (attendance taken)
10:45 – 11:45	Science Instruction with Ms. Young (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:30	History with Mr. Eshelman (attendance taken)
1:30 – 2:30	Math Instruction with Mr. Deidrick (attendance taken)
2:30 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Daily Schedule for 10<sup>th</sup> Grade:

8:15 – 8:35	House time with Mentor Teacher (attendance taken)
8:35-9:30	ELA with Mrs. Quiroz (attendance taken)
9:30 – 10:50	Electives: MWF - Technology, Art TTH (9:30 - 10:10), & PE TTH (10:10-10:50)
10:50 – 11:45	Science Instruction with Ms. Young (attendance taken)
11:45 – 12:30	Lunch
12:30 – 1:25	History with Mr. Eshelman (attendance taken)
1:25 – 2:15	Math Instruction with Mr. Deidrick (attendance taken)
2:15 – 3:05	PLT time (All teachers available for questions & mentoring)
3:05 – 3:15	House Time with Mentor Teacher (attendance taken)

Within each of the core classes instruction will differ depending on the day's lessons. Here are some examples of how core instruction might look in the same class on four different days. Note that the time period is flexible to allow students to access it ahead of schedule or at a later time if needed, in most of these examples. All core instruction will be recorded and uploaded to Google Classroom to allow for student to re-watch, to playback if intermittent internet causes a problem, or to download ahead of time. Google Meets can always be attended via phone, providing more flexibility for participation.

<p>Date (Subject Name), 9:45-10:45</p> <p>9:45 - 10:00 Written directions providing information for a student-directed activity...Read....Watch..., etc. 10:00 - 10:15 Join Google Meet at this <a href="#">link</a> or by calling... 10:15 - 10:45 Construct... and submit ... by _____</p> <p>If you have additional questions please ask via GoGuardian or Google Classroom.</p>	<p>Date (Subject Name), 9:45-10:45</p> <p>9:45 - 10:00 Join Google Meet at this <a href="#">link</a> or by calling... 10:00 - 10:45 Work on ..... (submit.... by .....)</p> <p>If you have additional questions, please ask via GoGuardian, Google Classroom, or click back into the Google Meet link or by call into the Google Meet again.</p>
<p>Date (Subject Name), 9:45-10:45</p> <p>9:45 - 10:45 Today continue working on .....</p> <p>If you have questions, please join Google Meet at this <a href="#">link</a> or by calling...</p>	<p>Date (Subject Name), 9:45-10:45</p> <p>9:45 - 10:15 Join Google Meet at this <a href="#">link</a> or by calling... 10:15 - 10:30 - Break into your assigned groups (assigned on call) by clicking on the following links, and work on ..... Your group will need to provide evidence of.... by submitting..... into Google Classroom or into Summit, etc.: Group 1 - Join Google Meet at this <a href="#">link</a> or by calling... Group 2 - Join Google Meet at this <a href="#">link</a> or by calling... Group 3 - Join Google Meet at this <a href="#">link</a> or by calling... Group 4 - Join Google Meet at this <a href="#">link</a> or by calling... Group 5 - Join Google Meet at this <a href="#">link</a> or by calling... Group 6 - Join Google Meet at this <a href="#">link</a> or by calling... 10:30 - 10:45 - Submitting group work.</p> <p>Please note: The teacher will monitor group discussions, popping in and out of each of the discussion - to keep conversation on topic.</p>